



Orange County Public Law Library

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Brendan E. Starkey
Director

Hon. Glenn R. Salter, President
Hon. Michele Bell
Hon. William Claster
Hon. Robert A. Knox
Sherry L. Leysen, Esq.
Hon. Elizabeth G. Macias
Sup. Vicente F. Sarmiento

Minutes of Meeting

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met September 16, 2025 at 12:15 at the library.

Present: Hon. Glenn Salter, Hon. Michele Bell, Hon. William Claster, Hon. Robert A. Knox, Sherry Leysen, Esq., Hon. Elizabeth G. Macias, Brendan Starkey, and Manny Escamilla.

Absent: Sup. Vicente F. Sarmiento.

President Salter called the meeting to order at 12:16 p.m.

Agenda I Informative Matters. The director discussed developments at the library since the last board meeting.

Agenda II Minutes of August 19 Meeting. Judge Macias moved that the minutes be approved with the date amended to August 19. Judge Knox seconded the motion, which passed unanimously.

Approved 6-0

Agenda III Consent Calendar. There being no objection, summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for August were deemed received and filed.

Approved 6-0

Agenda IV Upcoming Meeting Dates. Judge Knox moved to set 2026 board meeting dates on 1/20, 2/17, 3/17, 4/21, 5/19, 6/16, 8/18, 9/15, 10/20, and 11/17. Judge Bell seconded the motion, which passed unanimously.

Agenda V FY 2024-25 Annual Reports. The board discussed the annual reports with the director.

Agenda VI Consider Prepayment of FY 2026-27 Retirement Contribution. Judge Knox moved to prepay the library's FY 2026-27 employer retirement contribution to

Approved 6-0

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OCERS by January 15, 2026. Judge Claster seconded the motion, which passed unanimously.

Agenda VII Insurance Renewals. Judge Claster moved to approve renewal of the library's package and umbrella insurance policies with the Hanover at a rate of \$28,221. Judge Bell seconded the motion, which passed unanimously.
Approved 6-0

Agenda VIII Building Update. After discussion, Judge Knox moved to reject the offer from the County of Orange to transfer the library building to the library and to request that the library be included in the RFP for a master developer for the next phase of Civic Center construction. Ms. Leysen seconded the motion, which passed unanimously.
Approved 6-0

Agenda IX Comments from Trustees and Staff. There were no comments.

Agenda X Public Comment per Government Code § 54954.3. There was no public comment.

Manny Escamilla left the meeting.


Agenda XI Closed Session per Government Code § 54957(b): Performance of Public Employee. The board went into closed session at 12:55. No reportable action was taken.

The board adjourned at 1:06.

I hereby certify that the foregoing minutes were prepared and certified by me.


Brendan E. Starkey
Recording Secretary

The foregoing minutes are hereby approved.


Hon. Michele Bell
Secretary