



Orange County Public Law Library

515 North Flower Street
Santa Ana, CA 92703-2354
(714) 338-6790
www.ocpll.org

Brendan E. Starkey
Director

Hon. Glenn R. Salter, President
Hon. Michele Bell
Hon. William Claster
Hon. Robert A. Knox
Sherry L. Leysen, Esq.
Hon. Elizabeth G. Macias
Sup. Vicente F. Sarmiento

Minutes of Meeting

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met February 15, 2025 at 12:15 at the library.

Present: Hon. Glenn Salter, Hon. Michele Bell, Hon. Robert A. Knox, Sherry Leysen, Esq., and Brendan Starkey.

Absent: Hon. William Claster, Hon. Elizabeth G. Macias, and Sup. Vicente F. Sarmiento.

President Knox called the meeting to order at 12:16 p.m.

Agenda I Discuss Informative Matters. The director discussed developments at the library since the last board meeting.

Agenda II Election of Board Officers. On a motion by Judge Bell seconded by Judge Knox and passed unanimously, Hon. Glenn Salter was elected president, Hon. William Claster vice president, and Hon. Michele Bell secretary of the Law Library Board of Trustees.

Approved 4-0

Agenda III Minutes of December 2, 2024 Meeting. Judge Knox moved that the minutes be approved. Judge Bell seconded the motion, which passed unanimously.

Approved 4-0

Agenda IV Consent Calendar. There being no objection, (1) Judge Claster, Ms. Leysen, and Judge Salter were appointed to the Personnel Committee and Judge Bell, Judge Knox, and Judge Macias to the Finance Committee; (2) the director's professional development allowance was increased by \$319.86 to cover registration and hotel for the 53rd Annual Institute of the Southern California Association of Law Libraries; and (3) summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for November, December, and January were deemed received and filed.

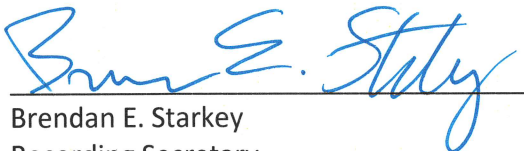
Approved 4-0

February 18, 2025 Minutes

- Agenda V Consider FY 2024-25 CWCAP Charges. Judge Bell moved to approve payment of \$15,846 to the County of Orange Auditor-Controller under the Countywide Cost Allocation Program. Ms. Leysen seconded the motion, which passed unanimously.
- Approved 4-0**
- Agenda VI Mid-Year Budget Review. The director discussed the library's finances and the status of its current budget.
- Agenda VII Council of California County Law Librarians Mutual Aid Program Update. The director discussed the status of program funding and grants awarded in the three years since its start.
- Agenda VIII Consider Next Meeting Date. The board chose to keep on the calendar its next meeting date of March 18.
- Agenda IX Comments from Trustees and Staff. There were no comments.
- Agenda X Public Comment per Government Code § 54954.3. There was no public comment.

The board adjourned at 1:06.

I hereby certify that the foregoing minutes were prepared and certified by me.


Brendan E. Starkey
Recording Secretary

The foregoing minutes are hereby approved.


Hon. Michele Bell
Secretary