



Orange County Public Law Library

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Brendan E. Starkey
Director

Sherry L. Leysen, Esq., President
Hon. Michele Bell
Hon. William Claster
Sup. Katrina Foley
Hon. Robert A. Knox
Hon. Elizabeth G. Macias
Hon. Glenn R. Salter

Minutes of Meeting

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met October 24, 2023 at 12:15 p.m. at the law library.

Present: Sherry Leysen, Esq., Hon. Michele Bell, Hon. William Claster, Supervisor Katrina Foley, Hon. Robert A. Knox, Hon. Glenn Salter, and Brendan Starkey. Rachel Carr also was present.

Absent: Hon. Elizabeth G. Macias

President Leysen called the meeting to order at 12:18 p.m.

Agenda I Discuss Informative Matters. The director discussed developments at the library since the last board meeting.

Agenda II Minutes of September 19 Meeting. Judge Bell moved that the minutes be approved. Judge Claster seconded the motion, which passed unanimously.

Approved 6-0

Agenda III Consent Calendar. There being no objection, summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for September were deemed received and filed.

Approved 6-0

Agenda IV Consider Prepayment of FY2024-25 Retirement Contribution. Judge Knox moved to prepay the employer retirement contribution for FY2024-25 by January 11, 2024. Supervisor Foley seconded the motion, which passed unanimously.

Approved 6-0

Agenda V Consider Change of November Meeting Date. Judge Knox moved to change the November board meeting date to November 14. Judge Bell seconded the motion, which passed unanimously.


Approved 6-0

October 24, 2023 Minutes

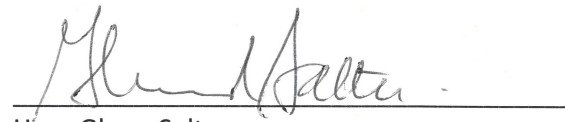
- Agenda VI Consider Special Holiday Hours. With the understanding that adequate staffing levels would be maintained, Supervisor Foley moved to (1) set a 5 p.m. closing time on December 21, 26, 27, and 28, 2023 and (2) delegate to the director the authority to set 5 p.m. closing times around the December holidays going forward, provided the board is notified. Judge Bell seconded the motion, which passed unanimously.
- Approved 6-0**
- Agenda VII Comments from Trustees and Staff. The board discussed with the director various ways of drawing the public's attention to the services offered by the library.
- Agenda VIII Public Comment per Government Code § 54954.3. There was no public comment.

The board adjourned at 12:36.

I hereby certify that the foregoing minutes were prepared and certified by me.


Brendan E. Starkey
Recording Secretary

The foregoing minutes are hereby approved.


Hon. Glenn Salter
Secretary