



Orange County Public Law Library

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Brendan E. Starkey
Director

Sherry L. Leysen, Esq., President
Hon. Michele Bell
Hon. William Claster
Sup. Katrina Foley
Hon. Robert A. Knox
Hon. Elizabeth G. Macias
Hon. Glenn R. Salter

Minutes of Meeting

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met June 20, 2023 at 12:15 p.m. at the law library.

Present: Sherry Leysen, Esq., Hon. William Claster, Supervisor Katrina Foley, Hon. Robert A. Knox, Hon. Elizabeth G. Macias, and Brendan Starkey. Rachel Carr also was present.

Absent: Hon. Michele Bell and Hon. Glenn Salter.

President Leysen called the meeting to order at 12:15 p.m.

Agenda I Discuss Informative Matters. The director discussed developments at the library since the last board meeting.

Agenda II Minutes of April 18 Meeting. Judge Claster moved that the minutes be approved. Judge Knox seconded the motion, which passed unanimously.

Approved 5-0

Agenda III Consent Calendar. There being no objection, summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for May were deemed received and filed.

Approved 5-0

Agenda IV Update on Library Maintenance Funding. After briefing from the director regarding the county's charging of routine maintenance costs to the library, Supervisor Foley indicated she would ask her office to arrange a meeting of the board's Ad Hoc Building Committee with county staff.

Agenda V Consider Major Acquisitions for FY2023-24. Judge Claster moved to approve and budget \$24,301 for replacement networking equipment, \$18,247 for replacement window treatments on the first floor, and \$10,000 for a year's subscription to the Trellis online database. Judge Knox seconded the motion, which passed unanimously. The board directed staff to resubmit proposals for repairs to the public services counter and replacement window treatments in

Approved 5-0

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the administrative offices after further research. The library will hold off on repairs to furniture in the administrative offices for now.

Agenda VI Consider Proposed FY2023-24 Budget. Judge Knox moved to approve the proposed FY2023-24 budget, with adjustments to reflect the major acquisitions approved in agenda item V. Judge Macias seconded the motion, which passed unanimously.

Approved 5-0

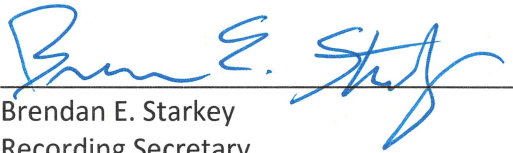
Agenda VII Demonstration of Koha Integrated Library System. Staff gave a demonstration of the library's new Koha ILS.

Agenda VIII Comments from Trustees and Staff. There was brief discussion of ongoing issues with the library building.

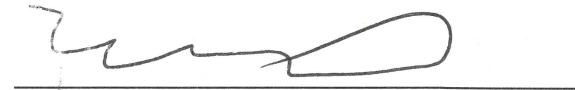
Agenda IX Public Comment per Government Code § 54954.3. There was no public comment.

The board adjourned at 1:14.

I hereby certify that the foregoing minutes were prepared and certified by me.


Brendan E. Starkey
Recording Secretary

The foregoing minutes are hereby approved.


Hon. Robert A. Knox
Vice President