



Orange County Public Law Library

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Brendan E. Starkey
Director

Sherry L. Leysen, Esq., President
Hon. Michele Bell
Hon. William Claster
Sup. Katrina Foley
Hon. Robert A. Knox
Hon. Elizabeth G. Macias
Hon. Glenn R. Salter

Minutes of Meeting

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met April 18, 2023 at 12:30 p.m. at the law library.

Present: Sherry Leysen, Esq., Hon. Michele Bell, Hon. William Claster, Supervisor Katrina Foley, Hon. Robert A. Knox, Hon. Elizabeth G. Macias, Hon. Glenn Salter, and Brendan Starkey. Rachel Carr also was present.

President Leysen called the meeting to order at 12:35 p.m.

Agenda I Discuss Informative Matters. The director discussed developments at the library since the last board meeting.

Agenda II Minutes of February 21 & March 21 2023 Meetings. Judge Claster moved that the minutes be approved. Judge Knox seconded the motion, which passed unanimously. Judge Macias abstained with respect to the March 21 minutes.

Approved 7-0

Approved 6-0

Agenda III Consent Calendar. There being no objection, \$292.37 in additional travel expenses were approved to cover the director's registration at the 2023 American Association of Law Libraries Annual Meeting, and summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for February were deemed received and filed.

Approved 7-0

Agenda IV Consider Directors & Officers Insurance Renewal. Supervisor Foley moved to accept a renewal proposal from Old Republic Insurance Company for \$4,624. Judge Salter seconded the motion, which passed unanimously.

Approved 7-0

Agenda V Consider Auditor's Proposal for Biennial Audit. Judge Salter moved to retain Eadie + Payne, LLP for auditing services at a fee of \$16,000. Judge Claster seconded the motion, which passed unanimously.

Approved 7-0

Agenda VI Comments from Trustees and Staff. There were no comments.

April 18, 2023 Minutes

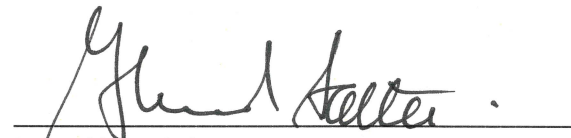
- Agenda VII Public Comment per Government Code § 54954.3. There was no public comment.
- Agenda VIII Closed Session per Government Code § 54957(b): Consider Performance of Non-represented Employees. The board moved to closed session at 12:49 to discuss the performance of the library's management employees. No reportable actions were taken.
- Agenda IX Consider FY2023-24 Salaries of Non-represented Employees. The board returned to open session at 12:55. Upon the recommendation of the Personnel Committee, Judge Knox moved to set the FY2023-24 salaries of the public services librarian and systems/technical services librarian at \$117,000 and the director at \$160,000. Judge Macias seconded the motion, which passed unanimously.
- Approved 7-0**

The board adjourned at 12:57.

I hereby certify that the foregoing minutes were prepared and certified by me.


Brendan E. Starkey
Recording Secretary

The foregoing minutes are hereby approved.


Hon. Glenn Salter
Secretary