

### **Orange County Public Law Library**

515 North Flower Street Santa Ana, CA 92703-2354 (714) 338-6790 www.ocpll.org

> Brendan E. Starkey Director

Hon. Glenn R. Salter, President Hon. Michele Bell Hon. William Claster Hon. Robert A. Knox Sherry L. Leysen, Esq. Hon. Elizabeth G. Macias Sup. Vicente F. Sarmiento

### NOTICE OF MEETING

Please be advised that the Board of Trustees of the Orange County Public Law Library will meet at the library Tuesday, May 20, 2025 at 12:15 p.m.

### Agenda

- I. Discuss Informative Matters
- II. Minutes of April 15 meeting
- III. Consent Calendar: Investment Reports
- IV. Consider Major Acquisitions for FY 2025-26
- V. Consider Additional Staff Position
- VI. Comments from Trustees and Staff
- VII. Public Comment per Government Code § 54954.3

Supporting documentation is available for review in the Law Library Administrative Offices, Monday-Friday, 8 a.m.-5 p.m., except where exempt from disclosure.

Those requiring accommodations under the Americans with Disabilities Act should contact the Law Library Administrative Offices at least 24 hours prior to the meeting at (714) 338-6803. Later requests will be accommodated to the extent feasible.

Attachments:

Agenda I Informative Matters

Agenda II April Minutes

Agenda III Consent Calendar

Agenda IV Major Acquisitions

Agenda V Additional Staff Position

**Financial Statement** 

Filing Fee Statistics

**Submitted Warrant Lists** 

CAL-Card Log

**Building and Security Event Log** 

**New Acquisitions List** 

### Agenda I

### **Informative Matters**

The director met with the executive director of the Elder Law & Disability Rights Center in Orange County about collaborating on programming. We are looking at offering an estate planning workshop at the library, most likely on Saturdays, with a trial run this summer.

The director was elected secretary/treasurer of the Government Law Libraries Special Interest Section of the American Association of Law Libraries.

Staff solicited proposals from county-approved vendors for a security camera system upgrade and expansion. We received four responses and are working with the vendors to determine the optimum setup and price.



### Orange County Public Law Library

515 North Flower Street Santa Ana, CA 92703-2354 (714) 338-6790 www.ocpll.org

> Brendan E. Starkey Director

Hon. Glenn R. Salter, President Hon. Michele Bell Hon. William Claster Hon. Robert A. Knox Sherry L. Leysen, Esq.

Sherry L. Leysen, Esq. Hon. Elizabeth G. Macias Sup. Vicente F. Sarmiento

### **Minutes of Meeting**

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met April 15, 2025 at 12:15 at the library.

Present: Hon. Glenn Salter, Hon. Michele Bell, Hon. William Claster, Hon. Robert A. Knox,

Sherry Leysen, Esq., Manuel Escamilla, and Brendan Starkey.

Absent: Hon. Elizabeth G. Macias and Sup. Vicente F. Sarmiento.

President Salter called the meeting to order at 12:17 p.m.

Agenda I <u>Discuss Informative Matters</u>. The director discussed developments at the

library since the last board meeting.

Agenda II Minutes of March 18, 2025 Meetings. Judge Knox moved that the minutes be

approved. Judge Claster seconded the motion, which passed unanimously.

Approved 5-0

Agenda III Consent Calendar. There being no objection, summary investment reports

from the Local Agency Investment Fund and the Orange County Investment

Approved 5-0 Pool for March were deemed received and filed.

Agenda IV Consider Directors & Officers Insurance Renewal. Judge Bell moved to accept

the renewal proposal from Old Republic Insurance Company at \$4,737.00,

Approved 5-0 along with a \$400 broker fee. Judge Knox seconded the motion, which passed

unanimously.

Agenda V Consider Next Meeting Date. The board chose to keep its next meeting date of

May 20 on the calendar.

Agenda VII Comments from Trustees and Staff. There were no comments.

### April 15, 2025 Minutes

Public Comment per Government Code § 54954.3. There was no public Agenda VIII comment. Agenda VIII Closed Session per Government Code § 54957(b): Consider Performance of Non-represented Employees. The board went into closed session at 12:49. No reportable actions were taken. Agenda IX Consider FY 2025-26 Salaries of Non-represented Employees. The board returned from closed session at 12:52. Upon the recommendation of the Approved 5-0 Personnel Committee, Judge Salter moved to set the FY 2025-26 salaries of the public services librarian and systems/technical services librarian at \$129,150 and the director at \$177,450. Judge Knox seconded the motion, which passed unanimously. The board adjourned at 12:56. I hereby certify that the foregoing minutes The foregoing minutes are hereby approved. were prepared and certified by me. Brendan E. Starkey Hon. Michele Bell **Recording Secretary** Secretary

### Agenda III

### **Consent Calendar**

Attached are summary investment reports on the Local Agency Investment Fund and the Orange County Investment Pool for April.



# PMIA/LAIF Performance Report as of 05/15/25



# **Quarterly Performance Quarter Ended 3/31/25**

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

LAIF Apportionment Rate <sup>(2)</sup> :	4.48	April	4.281
LAIF Earnings Ratio <sup>(2)</sup> :	0.00012266258268207	March	4.313
LAIF Administrative Cost <sup>(1)*</sup> :	0.26	February	4.333
LAIF Fair Value Factor <sup>(1)</sup> :	1.000849191	January	4.366
PMIA Daily <sup>(1)</sup> :	4.30	December	4.434
PMIA Quarter to Date <sup>(1)</sup> :	4.34	November	4.477
PMIA Average Life <sup>(1)</sup> :	244		

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 4/30/25 \$172.8 billion

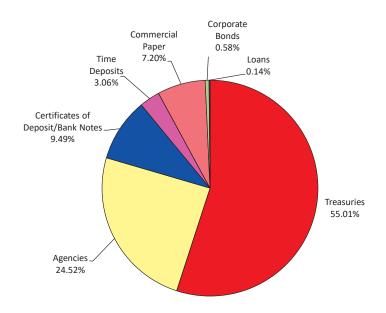


Chart does not include \$1,113,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

### Daily rates are now available here. View PMIA Daily Rates

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

### Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



### MALIA M. COHEN

### California State Controller

# LOCAL AGENCY INVESTMENT FUND REMITTANCE ADVICE

Agency Name

ORANGE CO PUBLIC LAW LIBRARY

Account Number

16-30-005

As of 4/15/2025, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 3/31/2025.

Earnings Ratio	0.00012266258268207
Interest Rate	4.48%
Dollar Day Total	\$ 518,274,943.40
Quarter End Principal Balance	\$ 5,768,927.37
Quarterly Interest Earned	\$ 63,572.94

# California State Treasurer Fiona Ma, CPA

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001 May 01, 2025

LAIF Home PMIA Average Monthly Yields

### ORANGE COUNTY PUBLIC LAW LIBRARY

DIRECTOR 515 NORTH FLOWER STREET SANTA ANA, CA 92703-2354

**Tran Type Definitions** 

**Account Number:** 16-30-005

April 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Wel Confi Numb	orm Oer Authorized Caller	Amount
4/15/2025	4/14/2025	QRD	1770730	N/A	SYSTEM	63,572.94
Account S	<u>Summary</u>					
Total Depo	osit:		63	,572.94	Beginning Balance:	5,768,927.37
Total With	drawal:			0.00	Ending Balance:	5,832,500.31



### **COUNTY OF ORANGE**

### OFFICE OF THE TREASURER-TAX COLLECTOR

Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM P. O. BOX 4515 SANTA ANA, CA 92702-4515



octreasurer.gov/publicfunds April 30, 2025

Fund Number: 161

### **ORANGE COUNTY PUBLIC LAW LIBRARY**

### **APRIL 2025 STATEMENT**

### **Transactions**

Transaction Date	Transaction Des	cription			<u>Amount</u>
04/01/2025 04/23/2025 <b>Summary</b>	March 2025 Investment January 2025 Interest P			\$ \$	(61.21) 25,273.61
Total Deposit:	\$	334,328.55	Beginning Balance:	\$	7,101,975.11
Total Withdrawal:	\$	(184,407.29)	Ending Balance:	\$	7,251,896.37



# OFFICE OF THE TREASURER-TAX COLLECTOR SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM





# ORANGE COUNTY TREASURY POOL APPORTIONMENT YIELDS & BASIS POINT FEES

FY 24/25	Date	Year	Monthly Apportionment Gross Yield	Monthly Apportionment Net Yield	Charged Basis Point Fees	Actual Basis Point Fees
	July	2024	4.364%	4.314%	5.0	
YTD	August	2024	4.382%	4.332%	5.0	
GROSS	September	2024	4.460%	4.410%	5.0	
YIELD	October	2024	4.317%	4.267%	5.0	
4.314%	November	2024	4.373%	4.323%	5.0	
	December	2024	4.282%	4.242%	4.0	Not Yet
	January	2025	4.201%	4.161%	4.0	Available
	February	2025	4.370%	4.360%	1.0	
YTD NET	March	2025	4.120%	4.110%	1.0	
YIELD	April	2025				
4.276%	May	2025				
	June	2025				
FY 23/24	Date	Year	Monthly Apportionment Gross Yield	Monthly Apportionment Net Yield	Charged Basis Point Fees	Actual Basis Point Fees
YTD	July	2023	3.806%	3.756%	5.0	2.7
GROSS	August	2023	3.893%	3.843%	5.0	2.7
YIELD	September	2023	4.074%	4.024%	5.0	2.7
4.280%	October	2023	4.121%	4.071%	5.0	2.7
	November	2023	4.327%	4.277%	5.0	2.7
	December	2023	4.398%	4.348%	5.0	2.7
YTD NET	January	2024	4.326%	4.276%	5.0	2.7
YIELD	February	2024	4.518%	4.498%	2.0	2.7
4.246%	March	2024	4.320%	4.300%	2.0	2.7
	April	2024	4.478%	4.468%	1.0	2.7
	May	2024	4.376%	4.366%	1.0	2.7
	June	2024	4.492%	4.492%	0.0	2.7
FY 22/23	Date	Year	Monthly Apportionment Gross Yield	Monthly Apportionment Net Yield	Charged Basis Point Fees	Actual Basis Point Fees
YTD	December	2022	2.821%	2.766%	5.5	3.2
GROSS	January	2023	2.917%	2.887%	3.0	3.2
YIELD 1	February	2023	3.115%	3.085%	3.0	3.2
3.289%	March	2023	3.283%	3.253%	3.0	3.2
-	April	2023	3.539%	3.509%	3.0	3.2
	May	2023	3.596%	3.566%	3.0	3.2
YTD NET YIELD <sup>1</sup> 3.260%	June	2023	3.732%	3.732%	0.0	3.2

<sup>&</sup>lt;sup>1</sup> The Orange County Treasury Pool's gross and net yield reporting began in December 2022. The FY 22/23 YTD yields are only for the period from December 2022 to June 2023.

Mission: Ensure safe and timely receipt, deposit, collection, investment and payment of public funds.

# ORANGE COUNTY INVESTMENT FUND (OCIF) ORANGE COUNTY TREASURY POOL (OCTP), SPECIFIC INVESTMENT AND BOND PROCEEDS ACCOUNTS FOR THE QUARTER ENDED MARCH 31, 2025

DESCRIPTION		TREASURY	POOL INVESTMEN	IT STATISTICS		
Cost (Capital)   \$15,390,201,779   \$15,052,050,664   \$15,123,158,761   \$15,188,470,401	DESCRIPTION	BALANCES	JANUARY	FEBRUARY	MARCH	-
Orange County Treasury Pool (OCTP)         Average Balance         \$15,669,614,286         \$15,120,947,276         \$14,965,453,297         \$15,218,671,620           Book Value Pool (OCTP)         Book Value Pool (OCTP)         \$15,471,789,336         \$15,148,278,623         \$15,236,437,367         \$15,285,501,775           STATISTICS         Duration Pool (OCTP)         0.71         0.72         0.73           Net Asset Value (NAV)         1.0002         1.0011         1.0017         1.0010           SPECIFIC INVESTMENT ACCOUNTS STATISTICS (2)           DESCRIPTION         BALANCES         JANUARY         FEBRUARY         MARCH         Quarterly Averages           Pension Prepayment- CEO (PP-CEO)         Market Value         \$515,599,625         \$517,216,658         \$518,773,645         \$517,196,643           Cost (Capital)         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$498,966,719         \$516,052,927         \$516,052,927         \$511,002         \$511,002         \$511,002         \$511,003,605         \$516,052,927         \$510,052,927         \$518,003,605         \$516,052,927         \$510,052,927         \$510,052,927         \$510		Market Value <sup>(1)</sup>	\$15,475,478,899	\$15,165,485,625	\$15,261,766,579	\$15,300,910,368
Pool (OCTP)		Cost (Capital)	\$15,390,201,779	\$15,052,050,664	\$15,123,158,761	\$15,188,470,401
STATISTICS		Average Balance	\$15,569,614,286	\$15,120,947,276	\$14,965,453,297	\$15,218,671,620
Duration   Duration   D.75   D.71   D.72   D.73		Book Value	\$15,471,789,336	\$15,148,278,623	\$15,236,437,367	\$15,285,501,775
Daily Yield   4.24%   4.37%   4.17%   4.26%     Net Asset Value (NAV)   1.0002   1.0011   1.0017   1.0010     SPECIFIC INVESTMENT ACCOUNTS STATISTICS		STATISTICS				
Net Asset Value (NAV)   1.0002   1.0011   1.0017   1.0010						
DESCRIPTION   BALANCES   JANUARY   FEBRUARY   MARCH   Averages						
DESCRIPTION   BALANCES   JANUARY   FEBRUARY   MARCH   Averages		\ \ /:			1.0017	1.0010
Pension Prepayment-CEO (PP-CEO)		SPECIFIC INVE	STMENT ACCOUN	TS STATISTICS (2)	1	
CEO (PP-CEO) Market Value \$515,599,625 \$517,216,658 \$518,773,645 \$517,196,643 \$Cost (Capital) \$498,966,719 \$511,000,900 \$511,000,900 \$10,0		BALANCES	JANUARY	FEBRUARY	MARCH	
Average Balance Book Value		Market Value	\$515,599,625	\$517,216,658	\$518,773,645	\$517,196,643
Book Value   \$514,132,384   \$515,986,701   \$518,039,695   \$516,052,927		Cost (Capital)	\$498,966,719	\$498,966,719	\$498,966,719	\$498,966,719
STATISTICS           Gross Yield         5.11%         5.11%         5.11%         5.11%           Net Asset Value (NAV)         1.0029         1.0024         1.0014         1.0022           Fountain Valley School District Fund 40 (FVSD)         Market Value         \$33,442,160         \$33,498,439         \$33,603,037         \$33,514,545           (FVSD)         Cost (Capital)         \$33,273,863         \$33,146,098         \$33,146,098         \$33,146,098         \$33,146,098         \$33,146,098         \$33,146,098         \$33,239,407           Book Value         \$33,371,858         \$33,665,583         \$33,700,313         \$33,712,585           STATISTICS         STATISTICS         3.13%         3.23%         3.16%         3.17%           Net Asset Value (NAV)         0.9902         0.9950         0.9971         0.9941           Total Market Value         \$549,041,785         \$550,715,097         \$552,376,682         \$550,711,188           Total Average Balance         \$532,269,541         \$532,236,019         \$532,112,816         \$532,206,125           Total Book ValueBook Value         \$547,904,242         \$549,652,284         \$551,740,008         \$549,765,511		Average Balance	\$498,966,719	\$498,966,719	\$498,966,719	\$498,966,719
Gross Yield   5.11%   5.11%   5.11%   5.11%   1.0029   1.0024   1.0014   1.0022			\$514,132,384	\$515,986,701	\$518,039,695	\$516,052,927
Fountain Valley School District Fund 40 (FVSD)         Market Value S33,442,160         \$33,498,439         \$33,603,037         \$33,514,545           (FVSD)         Cost (Capital) S33,273,863         \$33,146,098         \$33,146,098         \$33,146,098         \$33,188,686           Average Balance Book Value S33,771,858         \$33,665,583         \$33,700,313         \$33,712,585           STATISTICS		STATISTICS				
Fountain Valley School District Fund 40		Gross Yield	5.11%	5.11%	5.11%	
District Fund 40 (FVSD)         Market Value         \$33,442,160         \$33,498,439         \$33,603,037         \$33,514,545           (FVSD)         Cost (Capital)         \$33,273,863         \$33,146,098         \$33,146,098         \$33,188,686           Average Balance         \$33,302,822         \$33,269,300         \$33,146,098         \$33,712,585           Book Value         \$33,771,858         \$33,665,583         \$33,700,313         \$33,712,585           STATISTICS         STATISTICS         3.13%         3.23%         3.16%         3.17%           Net Asset Value (NAV)         0.9902         0.9950         0.9971         0.9941           Total Market Value         \$549,041,785         \$550,715,097         \$552,376,682         \$550,711,188           Total Average Balance         \$532,269,541         \$532,236,019         \$532,112,816         \$532,206,125           Total Book ValueBook Value         \$547,904,242         \$549,652,284         \$551,740,008         \$549,765,511		Net Asset Value (NAV)	1.0029	1.0024	1.0014	1.0022
Average Balance       \$33,302,822       \$33,269,300       \$33,146,098       \$33,239,407         Book Value       \$33,771,858       \$33,665,583       \$33,700,313       \$33,712,585         STATISTICS         Gross Yield       3.13%       3.23%       3.16%       3.17%         Net Asset Value (NAV)       0.9902       0.9950       0.9971       0.9941         Total Market Value       \$549,041,785       \$550,715,097       \$552,376,682       \$550,711,188         Total Average Balance       \$532,269,541       \$532,236,019       \$532,112,816       \$532,206,125         Total Book ValueBook Value       \$547,904,242       \$549,652,284       \$551,740,008       \$549,765,511	District Fund 40	Market Value	\$33,442,160	\$33,498,439	\$33,603,037	\$33,514,545
Book Value         \$33,771,858         \$33,665,583         \$33,700,313         \$33,712,585           STATISTICS           Gross Yield         3.13%         3.23%         3.16%         3.17%           Net Asset Value (NAV)         0.9902         0.9950         0.9971         0.9941           Total Market Value         \$549,041,785         \$550,715,097         \$552,376,682         \$550,711,188           Total Average Balance         \$532,269,541         \$532,236,019         \$532,112,816         \$532,206,125           Total Book ValueBook Value         \$547,904,242         \$549,652,284         \$551,740,008         \$549,765,511		Cost (Capital)	\$33,273,863	\$33,146,098	\$33,146,098	\$33,188,686
STATISTICS           Gross Yield         3.13%         3.23%         3.16%         3.17%           Net Asset Value (NAV)         0.9902         0.9950         0.9971         0.9941           Total Market Value         \$549,041,785         \$550,715,097         \$552,376,682         \$550,711,188           Total Average Balance         \$532,269,541         \$532,236,019         \$532,112,816         \$532,206,125           Total Book ValueBook Value         \$547,904,242         \$549,652,284         \$551,740,008         \$549,765,511		Average Balance	\$33,302,822	\$33,269,300	\$33,146,098	\$33,239,407
Gross Yield         3.13%         3.23%         3.16%         3.17%           Net Asset Value (NAV)         0.9902         0.9950         0.9971         0.9941           Total Market Value         \$549,041,785         \$550,715,097         \$552,376,682         \$550,711,188           Total Average Balance         \$532,269,541         \$532,236,019         \$532,112,816         \$532,206,125           Total Book ValueBook Value         \$547,904,242         \$549,652,284         \$551,740,008         \$549,765,511			\$33,771,858	\$33,665,583	\$33,700,313	\$33,712,585
Net Asset Value (NAV)         0.9902         0.9950         0.9971         0.9941           Total Market Value         \$549,041,785         \$550,715,097         \$552,376,682         \$550,711,188           Total Average Balance         \$532,269,541         \$532,236,019         \$532,112,816         \$532,206,125           Total Book ValueBook Value         \$547,904,242         \$549,652,284         \$551,740,008         \$549,765,511						
Total Market Value \$549,041,785 \$550,715,097 \$552,376,682 <b>\$550,711,188</b> Total Average Balance \$532,269,541 \$532,236,019 \$532,112,816 <b>\$532,206,125</b> Total Book ValueBook Value \$547,904,242 \$549,652,284 \$551,740,008 <b>\$549,765,511</b>						
Total Average Balance \$532,269,541 \$532,236,019 \$532,112,816 <b>\$532,206,125</b> Total Book ValueBook Value \$547,904,242 \$549,652,284 \$551,740,008 <b>\$549,765,511</b>		ì				
Total Book ValueBook Value \$547,904,242 \$549,652,284 \$551,740,008 <b>\$549,765,511</b>						· · · · · · · · · · · · · · · · · · ·
POND DEOCEEDS ACCOUNT STATISTICS (2)					\$551,740,008	\$549,765,511
		BOND PRO	CEEDS ACCOUNT	STATISTICS (2)		0 1 1
DESCRIPTION BALANCES JANUARY FEBRUARY MARCH Quarterly Averages	DESCRIPTION	BALANCES	JANUARY	FEBRUARY	MARCH	-
CCCD Series 2017E Market Value <sup>(1)</sup> \$22,964,679 \$23,495,751 \$23,583,961 <b>\$23,348,130</b>		Market Value <sup>(1)</sup>	\$22,964,679	\$23,495,751	\$23,583,961	\$23,348,130
Cost (Capital) \$25,498,273 \$25,627,393 \$25,689,559 <b>\$25,605,075</b>		Cost (Capital)	\$25,498,273	\$25,627,393	\$25,689,559	\$25,605,075
Monthly Avg Balance \$25,438,750 \$25,556,595 \$25,657,063 <b>\$25,550,803</b>		Monthly Avg Balance	\$25,438,750	\$25,556,595	\$25,657,063	\$25,550,803
Book Value \$24,448,134 \$24,567,987 \$24,621,188 <b>\$24,545,770</b>		Book Value	\$24,448,134	\$24,567,987	\$24,621,188	\$24,545,770
STATISTICS STATISTICS						
Gross Yield 3.07% 3.30% 3.16% <b>3.18</b> %		Gross Yield				
Net Asset Value (NAV)         0.9393         0.9564         0.9579         0.9512		Net Asset Value (NAV)	0.9393	0.9564	0.9579	0.9512

## Agenda IV Consider Major Acquisitions for FY 2025-26

### **Enhanced Lexis Staff Account**

\$10,788.00

The library purchases a Lexis subscription for staff that is separate from and includes more coverage than the patron access we provide to the public.

We would like to (1) add a user and (2) purchase access to the Lexis + AI module. Neither Lexis or Westlaw make their AI platforms available to public libraries for use by the general public, but they will allow us to purchase access for professional librarians. Staff should receive training on and start using at least one of these platforms so that if and when they are made available to our users, we will have experience with them.

### Cost breakdown:

Service	Ar	nual Cost
Existing service renewal (3 users)	\$	5,160.00
Additional user	\$	828.00
Lexis + AI with Protégé	\$	4,800.00
TOTAL	\$	10,788.00

### Network Redesign & Upgrade

\$19,513.27

The library's current network setup is over 18 years old, dating back to the last building expansion. Since then, how we use technology has changed significantly—more devices, higher data usage, and greater security needs. We have made various updates and changes to the system over time, but have not had a comprehensive review.

We recently brought in a network expert to evaluate our current system. Their assessment found several areas that need improvement to bring us up to contemporary best practices. The are three main components:

- Redundancy for reliability: split the network into two segments, each with its own internet connection and servers. This means that if one side goes down, the other can keep working. This would help ensure that we stay up and running even if something fails
- 2) Faster communication with fiber connections: upgrade the way our servers talk to each other by switching from copper wiring to fiber optics. This will speed up upload and download times, making our systems faster and more efficient.
- 3) Improved security: strengthen our defenses by installing more advanced firewalls.

These will not only better protect us from threats but also include built-in logging to track and monitor suspicious activity.

This redesign would not only bring us up to standards but also make it easier to keep our operations secure, reliable, and reasonably future-proof. The current system is outdated and increasingly vulnerable. Investing in this redesign now will help prevent bigger problems and expenses down the line.

### Cost breakdown:

Description	Cost
Server upgrades	\$ 3,449.27
Fiber connections	\$ 1,935.00
Security enhancements	\$ 6,129.00
Professional services	\$ 8,000.00
TOTAL	\$ 19,513.27

**Action required:** motion to approve purchases.

**Staff recommendation:** approve.

### Agenda V

### **Consider Additional Staff Position**

For several decades now, American libraries have been moving from a resource-based model to one increasingly centered on services. We still provide books on shelves, but as the digital information environment has grown, the majority of what we make available to our users is now accessed through highly-specialized online databases. For public law libraries, this has coincided with a shift in our user population. We have gone from predominantly serving legal professionals with some training in legal information resources to serving growing numbers of the general public with little to no training or experience. This has increased the need for assistance from trained legal information professionals.

Public libraries also have increased community outreach efforts to meet people at their point of need and ensure that the public knows of the resources available to them. Staff positions dedicated to outreach can be found at public libraries around the U.S. and Canada and at larger county law libraries in California.

The director and public services librarian have made connections with local non-profit legal service providers, public libraries, and county agencies, but believe a position dedicated primarily to outreach is now needed to accelerate and expand that progress.

Colleagues at other public law libraries report success with hybrid positions that combine outreach coordination and reference service. While the position's primary responsibilities would include interfacing with other service providers, organizing educational programming, and authoring publicity materials, it would also include some traditional reference services. This has the dual benefit of increasing the number of research service providers at the library while also giving the outreach coordinator first-hand experience with patron needs.

Reference librarians are at Range 24 on the library's salary schedule. *See* attached. Next fiscal year, that range will be earning between \$78,948-96,031, depending on experience. The estimate for total salaries that year is \$1.35M. The hiring of an additional reference librarian would increase that number by about 6%, as new hires are typically brought in at Step 1 or 2. The final estimate for total salaries would be between \$1.43-1.44M.

If the board authorizes the additional position, staff will provide a job description for its review.

**Action required:** motion to approve additional staff position.

**Staff recommendation:** approve.

Exhibit A

# Salary Schedule

SALARY SCHEDULE AS OF JUNE 28, 2024 (6.0% General Wage Increase Added)

ANNUAL		48,946.56 - 59,529.60			
HOURLY		) 28.62			
STEP 5	2,126.78	2,289.60	2,781.44	3,219.86	3,551.42
HOURLY		27.22			
STEP 4	2,026.72	2,177.66	2,649.15	3,066.37	3,379.28
HOURLY	24.12	25.94	31.51	36.50	40.25
STEP 3	1,929.20	2,075.06	2,521.10	2,919.66	3,219.86
HOURLY	22.98	24.71	30.04	34.77	38.33
STEP 2	1,838.46	1,976.69	2,403.23	2,781.44	3,066.37
HOURLY	21.87	23.53	28.62	33.10	36.50
STEP 1	1,749.42	1,882.56	2,289.60	2,648.30	2,919.66
RANGE	3	9	14	20	24

# SALARY SCHEDULE AS OF JUNE 27, 2025 (4.0% General Wage Increase Added)

ANNUAL	47,304.42 - 57,508.24	50,904.42 - 61,910.78	61,910.78 - 75,210.14	71,610.14 - 87,064.91	78,947.71 - 96,030.50
HOURLY	27.65	29.76	36.16	41.86	46.17
STEP 5	2,211.86	2,381.18	2,892.70	3,348.65	3,693.48
HOURLY	26.35	28.31	34.44	39.86	43.93
STEP 4	2,107.79	2,264.77	2,755.12	3,189.02	3,514.45
HOURLY	25.08	26.98	32.77	37.96	41.86
STEP 3	2,006.37	2,158.06	2,621.95	3,036.45	3,348.65
HOURLY	23.90	25.70	31.24	36.16	39.86
STEP 2	1,912.00	2,055.76	2,499.36	2,892.70	3,189.02
HOURLY	22.74	24.47	29.76	34.43	37.96
STEP 1	1,819.40	1,957.86	2,381.18	2,754.24	3,036.45
RANGE	3	9	14	20	24



**Total Liabilities and Capital** 

### **Orange County Public Law Library**

515 North Flower Street Santa Ana, CA 92703-2354 (714) 338-6790 www.ocpll.org

> Brendan E. Starkey Director

Hon. Glenn R. Salter, President Hon. Michele Bell Hon. William Claster Hon. Robert A. Knox Sherry L. Leysen, Esq. Hon. Elizabeth G. Macias

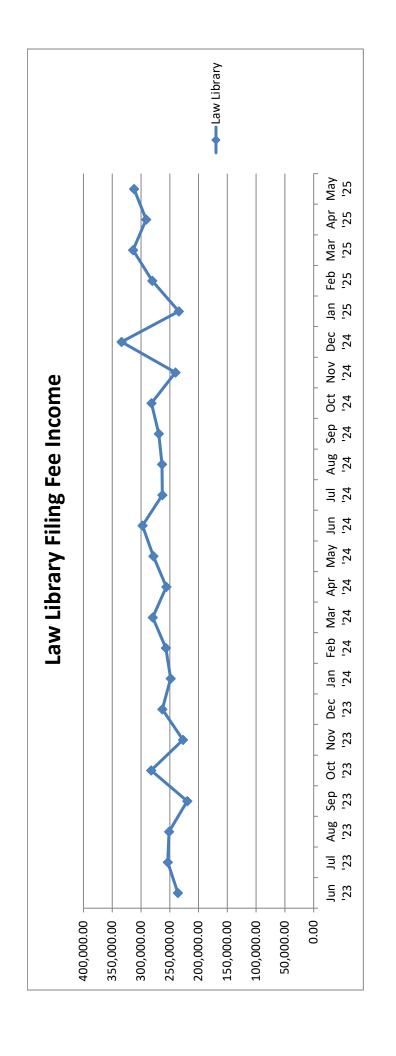
\$ 25,308,068.09

Sup. Vicente F. Sarmiento

April 30, 2025								
Assets								
Current Assets								
Operating Cash—County Treasury		\$ 7,251,896.37						
Petty Cash—Union Bank		15,952.57						
Local Agency Investment Fund (LAIF)								
Designated Reserve: Casualty Loss	\$ 500,000.00							
Designated Reserve: Employee Benefits	175,055.71							
Designated Reserve: Facility Needs	1,522,785.00							
Designated Reserve: Insurance	137,500.00							
Designated Reserve: Technology Upgrades	100,000.00							
Refundable Deposits	177,933.34							
Operating Reserve	3,219,226.26	_						
Total LAIF		5,832,500.31	_					
Total Current Assets			\$ 13,100,349.25					
Fixed Assets								
Books		\$ 8,830,487.72						
Equipment		3,377,231.12	_					
Total Fixed Assets			12,207,718.84					
Total Assets			\$ 25,308,068.09					
Liabilities								
Current Liabilities								
Accounts Payable	\$ 22,741.09							
Payroll Payable	58,890.26							
Total Current Liabilities		\$ 81,631.35						
Noncurrent Liabilities								
Employee Benefits	\$ 175,055.71							
Refundable Deposits	207,933.34							
Total Noncurrent Liabilities		382 <i>,</i> 989.05						
Total Liabilities			\$ 464,620.40					
Capital			24,843,447.69					

The Board of Trustees established reserve funds to ensure long-term financial stability and orderly provision of services. These provide for replacement of equipment, expansion of the existing facility, earthquake self-insurance, and other future capital requirements. The library does not charge depreciation.

Reve	nue		April		FYTD		Budget	% of BUD	BUD @ 10 MOS
	Interest (on Cash)	\$	25,219.13	\$	223,493.55	Ç		96%	\$ 194,015.00
	Court Filing Fees		291,130.72		2,770,871.70		3,027,332.30	92%	2,522,776.92
	Library Services		272.00		3,081.00		2,500.00	123%	2,083.33
	Fee-based Services		340.00		580.00		2,900.00	20%	2,416.67
	Miscellaneous Revenue		412.92		13,637.79		10,000.00	136%	8,333.33
	TOTAL	\$	317,374.77	\$	3,011,664.04	ç	3,275,550.30	92%	\$ 2,729,625.25
								-	
	Supplemental Funding	4	April	Ļ	FYTD		Budget		BUD @ 10 MOS
6970	State, Other	\$	-	\$	90,527.41		n/a	n/a	n/a
Opera	ating Expenditures		April		FYTD		Budget	% of BUD	BUD @ 10 MOS
0101	Regular Salaries	\$	100,156.88	\$	1,046,627.04	Ç	1,294,931.9	81%	\$ 1,079,109.93
0104	Annual Leave Payoff		3,477.00		20,644.46		20,335.68	102%	16,946.40
0200	Retirement		(5,149.81)		139,835.66		141,978.78	98%	118,315.65
0204	Executive Deferred Compensation		650.00		6,794.23		8,450.00	80%	7,041.67
0206	Retiree Medical		1,001.58		10,513.62		13,152.68	80%	10,960.56
0207	Health Reimbursement Accounts		1,845.00		19,104.09		23,985.00	80%	19,987.50
0301	Unemployment Insurance		, -		299.26		1,680.00	18%	1,400.00
	Management Employee Insurance		264.44		2,348.28		8,363.00	28%	6,969.17
	Health Insurance		14,351.32		148,247.72		257,126.42	58%	214,272.02
	Unit Employee Insurance		576.00		6,044.78		7,488.00	81%	6,240.00
	Worker's Compensation—General		-		3,889.00		4,000.00	97%	3,333.33
	Medicare		1,772.51		18,604.90		23,512.76	79%	19,593.97
	Optional Benefit Plan		-		11,500.00		11,500.00	100%	9,583.33
	Accrued Salary & Benefits		13,086.79		58,890.26		n/a	n/a	n/a
	Telephone—Other		475.54		10,253.85		12,590.04	81%	10,491.70
	Insurance		473.34		25,747.00		30,977.00	83%	25,814.17
			352.12				,	46%	•
	Maintenance—Equipment				22,121.18		48,460.18		40,383.48
	Maintenance—Building		(549.86)		1,952.70		4,000.00	49%	3,333.33
	Minor Alterations & Improvements		-		3,109.53		3,000.00	104%	2,500.00
	Memberships		-		610.00		5,250.00	12%	4,375.00
	Miscellaneous Expense		-		2,122.00		6,343.50	33%	5,286.25
	Office Expense		351.49		16,090.63		12,356.77	130%	10,297.31
	County Publishing		-		-		3,000.00	0%	2,500.00
	Periodicals		22,063.25		191,193.34		227,670.03	84%	189,725.03
1803	Postage		-		414.00		1,300.00	32%	1,083.33
	Minor Equipment Controlled		203.19		3,765.05		12,163.83	31%	10,136.53
1900	Professional & Specialty Services		606.35		3,540.62		16,900.00	21%	14,083.33
1901	Databases		7,052.88		297,637.64		358,130.10	83%	298,441.75
1909	Contracts		3,990.41		38,837.50		50,746.60	77%	42,288.83
1911	CWCAP		-		15,846.00		15,150.00	105%	12,625.00
1940	County IT Charges		5,255.62		9,314.33		11,055.00	84%	9,212.50
2110	Short-Term Lease—Equipment		761.45		7,892.06		10,130.74	78%	8,442.28
2400	Books		6,874.46		60,820.89		91,384.14	67%	76,153.45
2600	Transportation & Travel—General		1,532.75		14,702.72		19,400.00	76%	16,166.67
	Private Auto Mileage		, -		-		500.00	0%	416.67
	Garage Expense		-		3.00		200.00	0%	166.67
	Transportation & Travel—Meetings		493.42		1,825.66		17,500.00	10%	14,583.33
2,00	TOTAL	\$	181,494.78	\$	2,221,143.00	Ç	2,774,712.17	80%	\$ 2,312,260.14
Canit	al Income		April		FYTD		Budget	% of BUD	BUD @ 10 MOS
	Interest (on Reserve)	\$		\$	259,608.82	Ç		% of Bob 115%	\$ 226,281.74
Comit	al Fun analituma		A waid		FVED		Declared	0/ ~{ DUD	DUD @ 40 1400
	al Expenditures		April	٠	FYTD		Budget	% of BUD	
4000	Equipment	\$	-	\$	37,054.52	,	36,475.86	102%	\$ 30,396.55



					9-May-25
County: Orange					
Collection Month: March 2025		1-	l-	1	
		Fee	Fee		Estimated
		Amount	Distribution		Number of
Code Section	Abbreviated Fee Title	¢250.00	Amount	Amount Remitted	Payments
GC 70653	Appointment of Conservator	\$350.00			
GC 70670(a)	Family Law First Paper	\$350.00			-
GC 70613(a) CCP 1161.2	Limited >\$10K <=\$25K Unlawful Detainer	\$340.00			
CCP 116.230(d)(2); CCP 116.221	Small Claims Amended <=\$5,000 to >\$5,000	\$25.00			
GC 70621(a)(1)	Appeal - Limited Cases	\$325.00	\$35	\$0.00	-
	Fees associated with rows 1 and 2 prior to SB 1407				
	amendments (Refer to the "Crosswalk of Related TC-145 Rows"				
	tables to identify the correct row to report fees incurred in				
B&P 6322.1(c); cross-ref. GC 70613(b) & GC 70614(b)	other time periods).	\$165.00	\$8	\$0.00	-
GC 70658 70602.5 70602.6	Subsequent Papers	\$435.00	\$35	\$5,180.00	148
GC 70670(a) 70602.5 70602.6	Family Law First Paper	\$435.00			
Lab. 98.2; cross-ref. GC 70611 70602.5 70602.6	Appeal of Labor Commission Decision	\$435.00			
GC 70656	Petition Set Aside Estate	\$200.00			-
H&S 103470	Petition - Birth, Death, Marriage Record	\$200.00			
Prob. 7660		\$200.00			_
	Petition for Summary Probate				
CCP 116.230(d)(3); CCP 116.221	Small Claims Amended <= \$1,500 to >\$5,000	\$45.00	\$2	\$3.92	1.96
	Fees associated with row 31 prior to SB 1407 amendments				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to	l		]	
	identify the correct row to report fees incurred in other time	l .		]	
GC 70613(b) CCP 1161.2	periods).	\$195.00	\$35	\$0.00	-
	Fees associated with rows 65, 67 and 69 prior to SB 1407		<u> </u>		
	amendments (Refer to the "Crosswalk of Related TC-145 Rows"	l		]	
	tables to identify the correct row to report fees incurred in	I			
GC 70654; GC 70656; GC 70658	other time periods).	\$180.00	\$35	\$0.00	-
GC 70652	Probate - Internal Affairs	\$355.00			-
GC 70653	Appointment of Conservator	\$355.00			
GC 70654	Appointment of Guardians	\$205.00	\$35		
GC 70621(a)(1)	Appeal - Limited Cases	\$330.00			
GC 70611	Unlimited Civil Filing	\$355.00			
GC 70613(a) CCP 1161.2	Limited >\$10K <=\$25K Unlawful Detainer	\$345.00			-
GC 70611 70602.5	Unlimited Civil Filing	\$395.00	\$35		-
GC 70613(b) 70602.5 CCP 1161.2	Limited \$10,000 Unlawful Detainer	\$240.00	\$35	\$19,070.10	544.86
	First petition for letters of administration or letters				
	testamentary, or the first petition for special letters of				
	administration with the powers of a general personal				
	representative pursuant to Section 8545 of the Probate Code				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
	identify the correct row to report fees incurred in other time				
GC 70650(a) 70602.5 70602.6	periods).	\$435.00	\$35	\$3,987.90	113.94
Lab. 98.2; cross-ref. GC 70611	Appeal of Labor Commission Decision	\$350.00			- 113.5-
		· · · · · · · · · · · · · · · · · · ·			
Veh. 14607.6(e)(4)	Petition for Vehicle Forfeiture	\$100.00			
GC 70611	Unlimited Civil Filing	\$350.00			-
GC 70613(b) CCP 1161.2	Limited \$10,000 Unlawful Detainer	\$215.00			
GC 70614(a)	Limited Response >\$10K <=\$25K	\$325.00	\$35	\$0.00	-
	Writ petition in a limited civil case (amounts over \$10,000)				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
	identify the correct row to report fees incurred in other time				
GC 70621(a)(2)	periods).	\$325.00	\$35	\$0.00	-
T. I. I.	Writ petition in a limited civil case (amount up to \$10,000)				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to	l		]	
	identify the correct row to report fees incurred in other time	l		]	
GC 70621(b)	periods).	\$200.00	\$35	\$0.00	
OC / 0021(U)	·	\$200.00	\$33	\$0.00	<del>-</del>
	Fees associated with row 73 prior to SB 1407 amendments	I			
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to	l		]	
	identify the correct row to report fees incurred in other time	l .			
GC 70670(b)	periods).	\$320.00			
GC 70621(b)	Appeal - Limited Cases	\$205.00			
H&S 103470	Petition - Birth, Death, Marriage Record	\$205.00	\$35	\$0.00	-
GC 70614(b) 70602.5	Limited Response \$10,000	\$225.00	\$35	\$7,321.30	209.18
GC 70613(a) 70602.5	Limited >\$10K <=\$25K	\$370.00			
GC 70670(c) 70602.5	Family Law Response	\$395.00			
Lab. 98.2; cross-ref. GC 70611 70602.5	Appeal of Labor Commission Decision	\$395.00			
GC 70651 70602.5 70602.6	Probate - Opposition to Petition	\$435.00			
GC 70652 70602.5 70602.6	Probate - Internal Affairs	\$435.00			
GC 70670(d) 70602.5 70602.6	Marriage Dissolution Response	\$435.00			59.55
GC 70650(b) (c) 70602.5 70602.6	Probate Petitions or Objections	\$435.00			
GC 70655	First Papers - Other Probate	\$350.00			
GC 70658	Subsequent Papers	\$350.00			
GC 70670(c)	Family Law Response	\$350.00	\$35	\$0.00	-
GC 70621(b)	Appeal - Limited Cases	\$200.00			-
: *	Fees associated with rows 26, 27, 72, 74, 75 and 84 prior to SB		,,,,	,,,,,,	1
	1407 amendments (Refer to the "Crosswalk of Related TC-145	İ		Ì	]
	Rows" tables to identify the correct row to report fees incurred	I			
SC 70611, SC 70613, CC 70670(a) (a) (d) 1-1, 00 3		¢220.00	40-	40.00	
GC 70611; GC 70612; GC 70670(a) (c) (d); Lab. 98.2	in other time periods).	\$320.00	\$35	\$0.00	-
	Fees associated with rows 30 and 33 prior to SB 1407	I			
	amendments (Refer to the "Crosswalk of Related TC-145 Rows"	I			
	Inchine to intentify the comment occurs and the contract in	i	I	1	1
	tables to identify the correct row to report fees incurred in				

	Writ petition in a limited civil case (amount over \$10,000)				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
	identify the correct row to report fees incurred in other time				
GC 70621(a)(2)	periods).	\$330.00	\$35	\$0.00	-
B&P 6322.1(c); cross-ref. GC 70613(b)	Limited \$5,000	\$181.00	\$8	\$3,840.00	480
B&P 6322.1(c); cross-ref. GC 70614(b)	Limited Response \$5,000	\$181.00	\$8	\$215.84	26.98
GC 70613(b)	Limited \$10,000	\$205.00	\$35	\$0.00	-
GC 70613(b) CCP 1161.2	Limited \$10,000 Unlawful Detainer	\$220.00	\$35	\$0.00	-
GC 70613(b) 70602.5	Limited \$10,000	\$225.00	\$35	\$55,053.60	1,572.96
GC 70614(a) 70602.5	Limited Response >\$10K <=\$25K	\$370.00	\$35	\$6,743.80	192.68
GC 70670(a) 70602.5	Family Law First Paper	\$395.00	\$35 \$35	\$0.00	3.98
H&S 103470 GC 70602.5 GC 70652 70602.5	Petition - Birth, Death, Marriage Record  Probate - Internal Affairs	\$225.00 \$395.00	\$35	\$139.30 \$0.00	3.98
GC 70652 70602.5	Subsequent Papers	\$395.00	\$35	\$0.00	-
GC 70655 70602.5 70602.6	First Papers - Other Probate	\$435.00	\$35	\$5,773.60	164.96
GC 70611 70602.5 70602.6	Unlimited Civil Filing	\$435.00	\$35	\$62,705.77	1.791.59
GC 70650(b) (c)	Probate Petitions or Objections	\$350.00	\$35	\$0.00	-
GC 70651	Probate - Opposition to Petition	\$350.00	\$35	\$0.00	-
GC 70654	Appointment of Guardians	\$200.00	\$35	\$0.00	_
B&P 6322.1(c); cross-ref. GC 70613(b)	Limited \$5,000	\$176.00	\$8	\$0.00	-
GC 70613(b)	Limited \$10,000	\$200.00	\$35	\$0.00	-
GC 70621	Appeal - Limited Cases	\$100.00	\$35	\$129.50	3.7
GC 70651	Probate - Opposition to Petition	\$355.00	\$35	\$0.00	- 3.7
GC 70658	Subsequent Papers	\$355.00	\$35	\$0.00	-
Prob. 7660	Petition for Summary Probate	\$205.00	\$35	\$35.00	1
GC 70614(a)	Limited Response >\$10K <=\$25K	\$330.00	\$35	\$0.00	-
GC 70650(b) (c) 70602.5	Probate Petitions or Objections	\$395.00	\$35	\$0.00	-
GC 70670(d)	Marriage Dissolution Response	\$350.00	\$35	\$0.00	_
CCP 116.230(b)(3); CCP 116.221	Small Claims >\$5,000	\$75.00	\$2	\$470.32	235.16
GC 70613(a)	Limited >\$10K <=\$25K	\$325.00	\$35	\$0.00	-
CCP 116.230(d)(1)	Small Claims Amended <= \$1,500 to <= \$5,000	\$20.00	\$2	\$1.96	0.98
	Fees associated with row 29 prior to SB 1407 amendments		<u> </u>		
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
	identify the correct row to report fees incurred in other time				
GC 70613(a) CCP 1161.2	periods).	\$315.00	\$35	\$0.00	-
	Fees associated with rows 52, 61, 62, 63, 64 and 66 prior to SB				
	1407 amendments (Refer to the "Crosswalk of Related TC-145				
	Rows" tables to identify the correct row to report fees incurred				
GC 70650(a) (c) (d); GC 70651; GC 70652; GC 70653; GC 70655	in other time periods).	\$320.00	\$35	\$0.00	-
	Fees associated with rows 82, 92, 114 and 115 prior to SB 1407				
	amendments. This fee for GC 70621(b) was in effect only				
	between January 1, 2008 and December 31, 2008 (Refer to the				
	"Crosswalk of Related TC-145 Rows" tables to identify the				
GC 70621(b); H&S 103470; Prob. 7660	correct row to report fees incurred in other time periods).	\$180.00	\$35	\$0.00	-
	Fees associated with rows 112 and 113 prior to SB 1407				
	amendments (Refer to the "Crosswalk of Related TC-145 Rows"				
	tables to identify the correct row to report fees incurred in				
GC 70621(a)	other time periods).	\$300.00	\$35	\$0.00	-
GC 70670(a)	Family Law First Paper	\$355.00	\$35	\$0.00	-
GC 70670(b)	Marriage Dissolution - First Paper	\$355.00	\$35	\$0.00	-
GC 70612	Unlimited Civil Filing Response	\$355.00	\$35	\$0.00	-
	First petition for letters of administration or letters				
	testamentary, or the first petition for special letters of				
	administration with the powers of a general personal				
	representative pursuant to Section 8545 of the Probate Code				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
CC 70CF0(-)	identify the correct row to report fees incurred in other time	¢255.00	625	ć0.00	
GC 70650(a)	periods).	\$355.00	\$35	\$0.00	-
	First petition for letters of administration or letters				
	testamentary, or the first petition for special letters of administration with the powers of a general personal				
	representative pursuant to Section 8545 of the Probate Code				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
CC 705E0(a) 70503 E	identify the correct row to report fees incurred in other time	\$305.00	ćar	\$0.00	
GC 70650(a) 70602.5	identify the correct row to report fees incurred in other time periods).	\$395.00	\$35	\$0.00	-
GC 70621(a)(1) 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases	\$370.00	\$35	\$0.00	-
	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases				-
GC 70621(a)(1) 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000)	\$370.00	\$35	\$0.00	
GC 70621(a)(1) 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000)  (Refer to the "Crosswalk of Related TC-145 Rows" tables to	\$370.00	\$35	\$0.00	
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time	\$370.00 \$225.00	\$35 \$35	\$0.00 \$0.00	
GC 70621(a)(1) 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000)  (Refer to the "Crosswalk of Related TC-145 Rows" tables to	\$370.00 \$225.00 \$225.00	\$35 \$35 \$35	\$0.00 \$0.00 \$0.00	
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000)  (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$370.00 \$225.00	\$35 \$35	\$0.00 \$0.00	
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator Appointment of Guardians	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	-
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator  Appointment of Guardians  First Papers - Other Probate	\$370.00 \$225.00 \$225.00 \$395.00	\$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00	- - - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator Appointment of Guardians	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	- - - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator  Appointment of Guardians First Papers - Other Probate  First petition for letters of administration or letters	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	- - - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator  Appointment of Guardians  First Papers - Other Probate  First petition for letters of administration or letters testamentary, or the first petition for special letters of	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	- - - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator Appointment of Guardians First Papers - Other Probate First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	- - - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods). Appointment of Conservator Appointment of Guardians First Papers - Other Probate First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	- - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator  Appointment of Guardians First Papers - Other Probate  First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30	- - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5 GC 70655 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator Appointment of Guardians First Papers - Other Probate First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time	\$370.00 \$225.00 \$225.00 \$395.00 \$225.00 \$395.00 \$395.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$384.30 \$0.00	- - - 10.98
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5 GC 70655 70602.5 GC 70655 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases Appeal - Limited Cases Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator Appointment of Guardians First Papers - Other Probate First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$370.00 \$225.00 \$225.00 \$395.00 \$395.00 \$395.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$384.30 \$0.00	- - 10.98 -
GC 70621(a)(1) 70602.5 GC 70621(b) 70602.5 GC 70621(b) 70602.5 GC 70653 70602.5 GC 70654 70602.5 GC 70655 70602.5 GC 70655 70602.5	identify the correct row to report fees incurred in other time periods).  Appeal - Limited Cases  Appeal - Limited Cases  Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Appointment of Conservator  Appointment of Guardians First Papers - Other Probate  First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).  Probate - Internal Affairs	\$370.00 \$225.00 \$225.00 \$395.00 \$395.00 \$395.00 \$350.00	\$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35	\$0.00 \$0.00 \$0.00 \$0.00 \$384.30 \$0.00 \$0.00	10.98

GC 70656	Petition Set Aside Estate	\$205.00	\$35	\$0.00	-
GC 70670(d)	Marriage Dissolution Response		\$35	\$0.00	-
Lab. 98.2; cross-ref. GC 70611	Appeal of Labor Commission Decision	\$355.00	\$35	\$0.00	-
GC 70613(a)	Limited >\$10K <=\$25K	\$330.00	\$35	\$0.00	-
GC 70614(b)	Limited Response \$10,000	\$205.00	\$35	\$0.00	-
	Writ petition in a limited civil case (amount over \$10,000)				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
	identify the correct row to report fees incurred in other time				
GC 70621(a)(2) 70602.5	periods).	\$370.00	\$35	\$0.00	-
GC 70670(b)	Marriage Dissolution - First Paper	\$350.00	\$35	\$0.00	-
B&P 6322.1(c); cross-ref. GC 70614(b)	Limited Response \$5,000	\$176.00	\$8	\$0.00	-
GC 70612	Unlimited Civil Filing Response	\$350.00	\$35	\$0.00	-
GC 70614(b)	Limited Response \$10,000	\$200.00	\$35	\$0.00	-
	Fees associated with rows 28 and 32 prior to SB 1407				
	amendments (Refer to the "Crosswalk of Related TC-145 Rows"				
	tables to identify the correct row to report fees incurred in				
GC 70613(a); GC 70614(a)	other time periods).	\$300.00	\$35	\$0.00	-
	Writ petition in a limited civil case (amount up to \$10,000)				
	(Refer to the "Crosswalk of Related TC-145 Rows" tables to				
	identify the correct row to report fees incurred in other time				
GC 70621(b)	periods).	\$205.00	\$35	\$0.00	-
GC 70670(c)	Family Law Response	\$355.00	\$35	\$0.00	-
GC 70612 70602.5	Unlimited Civil Filing Response	\$395.00	\$35	\$0.00	-
GC 70613(a) 70602.5 CCP 1161.2	Limited >\$10K <=\$25K Unlawful Detainer	\$385.00	\$35	\$6,123.60	174.96
GC 70670(b) 70602.5	Marriage Dissolution - First Paper	\$395.00	\$35	\$0.00	-
GC 70670(d) 70602.5	Marriage Dissolution Response	\$395.00	\$35	\$0.00	-
GC 70651 70602.5	Probate - Opposition to Petition	\$395.00	\$35	\$0.00	-
GC 70656 70602.5	Petition Set Aside Estate	\$225.00	\$35	\$0.00	-
GC 70653 70602.5 70602.6	Appointment of Conservator	\$435.00	\$35	\$908.60	25.96
GC 70670(b) 70602.5 70602.6	Marriage Dissolution - First Paper	\$435.00	\$35	\$22,293.58	636.959
GC 70670(c) 70602.5 70602.6	Family Law Response	\$435.00	\$35	\$1,733.38	49.525
GC 70612 70602.5 70602.6	Unlimited Civil Filing Response	\$435.00	\$35	\$62,468.00	1,784.80
of Orange Total	<u> </u>			\$312,073.68	9,533.85

### **Submitted Warrant Lists Summary**

April 2025

4/2/2025	Practising Law Institute	\$534.66	Two updates
	Matthew Bender & Co.	\$46.70	One title
	Regents of UC-CEB	\$2,019.13	Two titles and three updates
4/4/2025	U.S. Bank	\$554.68	Purchasing card payment
	U.S. Bank	\$150.00	Travel card payment
4/9/2025	Thomson Reuters-West	\$6,047.88	Monthly Westlaw access
	Sharp Electronics Corp.	\$103.95	Photocopier maintenance
	Practising Law Institute	\$803.61	Three updates
	Matthew Bender & Co.	\$46.70	One title
	William S. Hein & Co.	\$142.76	One title
	American Alarm Systems, Inc.	\$165.00	Security monitoring
	The Alpha & Omega Group Security	\$3,825.41	Security guard service
	Regents of UC-CEB	\$854.02	Two updates
	West Academic	\$262.20	Four titles
	Orange County Public Law Library	\$3,119.37	Petty cash reimbursement
4/16/2025	Thomson Reuters-West	\$16,630.14	Monthly library plan payment
	Practising Law Institute	\$267.33	One update
	Matthew Bender & Co.	\$121.19	One title and one update
	Midwest Library Service	\$37.78	One title
	Regents of UC-CEB	\$2,474.53	Two titles and four updates
	West Academic	\$262.20	Four titles
4/23/2025	Sharp Electronics Corp.	\$94.94	Photocopier maintenance
	Practising Law Institute	\$1,016.06	One title and three updates
	Matthew Bender & Co.	\$9,524.30	LexisNexis Digital Library
	William S. Hein & Co.	\$328.46	Two titles
	Banks & Jordan (Richard E. Flamm)	\$123.54	One update
	James Publishing	\$186.24	One update
	Daily Journal Corp.	\$111.43	Annual renewal
	Regents of UC-CEB	\$179.01	One title
4/30/2025	Practising Law Institute	\$1,108.63	One title and three updates
	William S. Hein & Co.	\$1,280.00	Database annual renewal
	Regents of UC-CEB	\$2,216.98	Five updates
	FastCase	\$6,571.50	Database annual renewal

### LIBRARY PETTY CASH REIMBURSEMENT LIST

Orange County Public Law Library 515 N. Flower St. Santa Ana, CA 92703-2354 April 4, 2025

VENDOR	CODE	AMOUNT
Brendan Starkey	2600-2610	\$97.75
Ingram Library Services	2400-2401	\$286.21
Aztec Leasing, Inc.	2110	\$761.45
AT&T	0741	\$92.25
Brendan Starkey	2700	\$40.00
Brendan Starkey	2700	\$453.42
Alameda County Law Library	1901	\$1,005.00
Charter Communications	0741	\$319.99
AT&T	0741	\$63.30
0741		\$475.54
1901		\$1,005.00
2110		\$761.45
2400-2401		\$286.21
2600-2610		\$97.75
2700		\$493.42
TOTAL		\$3,119.37

# ORANGE COUNTY PUBLIC LAW LIBRARY CAL CARD

### Month of March 2025 - April 2025

### P-CARD LOG

Card Holder	Date of	Vendor's Name	Description of		mount
	Purchase		Merchandise I		Billed
Brendan Starkey		No Activity			
Kelsey Chrisley	3/27/25	Water Coffee Delivery	Sparkletts Water	\$	64.58
	4/7/25	GoDaddy	Renewal of Library's Domain	\$	92.68
Scott Enke		No Activity			
			Total	\$	157.26

### TRAVEL CARD LOG

Card Holder	Date of	Vendor's Name	Description of		mount
	Purchase		Merchandise		Billed
Brendan Starkey	4/16/25	Corner Bakery	BOT Meeting Lunch Order		150.00
Kelsey Chrisley		No Activity			
Scott Enke		No Activity			
			Total	\$	150.00

### **Building & Security Event Log**

Date	Time	Event	Response
04/23/2025	2:25 p.m.	Patron began yelling at staff and disturbing others when told that the library could not provide him with a laptop but could set him up in the computer lab.	Staff asked him to leave and he complied.
04/28/2025	7:05 a.m.	Staff collected one quart of water from the collection container on Floor A.	Ten gallons total for the year.
05/06/2025	10:22 a.m.	Security guard asked man to log off computer station for looking at pornographic material. He refused.	Staff logged him off the system remotely.
5/15/2025	2:05 p.m.	Staff informed patron that he cannot bypass computer lab control software.	



### Orange County Public Law Library

515 North Flower Street Santa Ana, CA 92703-2354 (714) 338-6790 www.ocpll.org

> Brendan E. Starkey Director

Hon. Glenn R. Salter, President Hon. Michele Bell Hon. William Claster Hon. Robert A. Knox Sherry L. Leysen, Esq. Hon. Elizabeth G. Macias Sup. Vicente F. Sarmiento

### **RECENT ACQUISITIONS**

### Appellate procedure -- United States.

GEN4: KF9050 .C48 2024

Federal standards of review. Fifth edition. Steven Alan Childress, Martha S. Davis.New

Providence, NJ: LexisNexis, 2024.

### Arbitration and award -- United States.

GEN4: KF9085.D6

Domke on commercial arbitration. Third edition, Jan 2025. Jay E. Grenig. [Eagan, MN]: Thomson

Reuters, 2025-

### Arson -- Law and legislation -- United States -- Legal research.

GEN4: KF9377.A1 F57 2025

Arson and fire investigation: a legal research guide. Joel Fishman, Matthew Regentin. Getzville,

New York: William S. Hein & Co., Inc., 2025.

### Children -- Legal status, laws, etc. -- United States.

GEN4: KF479 .R36 2025

<u>Children and the law in a nutshell</u>. Eighth edition. Douglas E. Abrams, Sacha M. Coupet, Susan V. Mangold, Jyoti Nanda, Jonathan Todres. Eagan, MN: West Academic, 2025.

### COVID-19 (Disease) -- Law and legislation -- United States -- Legal research.

GEN4: KF3803.C68 O46 2025

<u>COVID-19 public health laws: a legal research guide</u>. Christopher Ogolla. Getzville, New York: William S. Hein & Co., Inc., 2025.

### Divorce -- Law and legislation -- United States -- Popular works.

REFSH, GEN4: KF535.Z9 G738 2025

<u>Divorce after 50: a guide to the unique legal & financial challenges of your divorce.</u> 6<sup>th</sup> edition.

Janice Green. El Segundo, CA: Nolo, 2025.

### **Export sales contracts.**

GEN A: K1028.3198 .F469 2025

International sales law--CISG in a nutshell. Fourth edition. Franco Ferrari, Marco Torsello.

Eagan, MN: West Academic, 2025.

### International law and human rights.

GEN A: KZ1266 .B84 2025

<u>International human rights in a nutshell</u>. Sixth edition. David P. Stewart, Dinah Shelton, Evelyn Aswad, Michael K. Addo. Eagan, MN: West Academic, 2025.

### Musicians -- Legal status, laws, etc. -- United States.

GEN4: KF390.E57 L34 2025

Music law in a nutshell. Mary LaFrance. Eagan, MN: West Academic, 2025.