



Orange County Public Law Library

515 North Flower Street
Santa Ana, CA 92703-2354
(714) 338-6790
www.ocpll.org

Brendan E. Starkey
Director

Sherry L. Leysen, Esq., President
Hon. Michele Bell
Hon. William Claster
Sup. Katrina Foley
Hon. Robert A. Knox
Hon. Elizabeth G. Macias
Hon. Glenn R. Salter

NOTICE OF MEETING

Please be advised that the Board of Trustees of the Orange County Public Law Library will meet Monday, December 4, 2023 at 12:15 p.m. at Chapter One, 227 N. Broadway, Santa Ana, CA 92701.

Agenda

- I. Discuss Informative Matters
- II. Minutes of October 24 Meeting
- III. Consent Calendar
 - A. Investment Reports
 - B. Set 2024 Meeting Dates
- IV. Employee Service Recognition
- V. Comments from Trustees and Staff
- VI. Public Comment per Government Code § 54954.3

Supporting documentation is available for review in the Law Library Administrative Offices, Monday-Friday, 8 a.m.- 5 p.m., except where exempt from disclosure.

Those requiring accommodations under the Americans with Disabilities Act should contact the Law Library Administrative Offices at least 24 hours prior to the meeting at (714) 338-6803. Later requests will be accommodated to the extent feasible.

Informative Matters

Network Technician Phuong Ha reached a service milestone this year, having worked at the library for 20 years. Thank you for all you do, Phuong!

The director attended the fall meeting of the Council of California County Law Librarians in Santa Rosa November 17 and 18 and was elected president.

Attachments:

Agenda II October Minutes

Agenda III Consent Calendar

Financial Statement (October)

Filing Fee Statistics (November)

Submitted Warrant Lists (October & November)

CAL-Card Logs (October & November)

Building and Security Event Log

New Acquisitions List



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Minutes of Meeting

Board of Trustees
Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met October 24, 2023 at 12:15 p.m. at the law library.

Present: Sherry Leysen, Esq., Hon. Michele Bell, Hon. William Claster, Supervisor Katrina Foley, Hon. Robert A. Knox, Hon. Glenn Salter, and Brendan Starkey. Rachel Carr also was present.

Absent: Hon. Elizabeth G. Macias

President Leysen called the meeting to order at 12:18 p.m.

Agenda I Discuss Informative Matters. The director discussed developments at the library since the last board meeting.

Agenda II Minutes of September 19 Meeting. Judge Bell moved that the minutes be approved. Judge Claster seconded the motion, which passed unanimously.

Approved 6-0

Agenda III Consent Calendar. There being no objection, summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for September were deemed received and filed.

Approved 6-0

Agenda IV Consider Prepayment of FY2024-25 Retirement Contribution. Judge Knox moved to prepay the employer retirement contribution for FY2024-25 by January 11, 2024. Supervisor Foley seconded the motion, which passed unanimously.

Approved 6-0

Agenda V Consider Change of November Meeting Date. Judge Knox moved to change the November board meeting date to November 14. Judge Bell seconded the motion, which passed unanimously.

Approved 6-0

October 24, 2023 Minutes

- Agenda VI Consider Special Holiday Hours. With the understanding that adequate staffing levels would be maintained, Supervisor Foley moved to (1) set a 5 p.m. closing time on December 21, 26, 27, and 28, 2023 and (2) delegate to the director the authority to set 5 p.m. closing times around the December holidays going forward, provided the board is notified. Judge Bell seconded the motion, which passed unanimously.
- Approved 6-0**
- Agenda VII Comments from Trustees and Staff. The board discussed with the director various ways of drawing the public's attention to the services offered by the library.
- Agenda VIII Public Comment per Government Code § 54954.3. There was no public comment.

The board adjourned at 12:36.

I hereby certify that the foregoing minutes were prepared and certified by me.

The foregoing minutes are hereby approved.

Brendan E. Starkey
Recording Secretary

Hon. Glenn Salter
Secretary

Agenda III
Consent Calendar

A. Investment Reports

Attached are summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool for October.

B. Set 2024 Meeting Dates

The board has established the third Tuesday of each month as the regular meeting date. In 2024, those dates would be:

January 16

February 20

March 19

April 16

May 21

June 18

July no meeting

August 20

September 17

October 15

November 19

December date to be determined for joint board-staff meeting



PMIA/LAIF Performance Report as of 11/14/23



Quarterly Performance Quarter Ended 09/30/23

LAIF Apportionment Rate ⁽²⁾ :	3.59
LAIF Earnings Ratio ⁽²⁾ :	0.00009812538629360
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.986307739
PMIA Daily ⁽¹⁾ :	3.48
PMIA Quarter to Date ⁽¹⁾ :	3.42
PMIA Average Life ⁽¹⁾ :	256

PMIA Average Monthly Effective Yields⁽¹⁾

October	3.670
September	3.534
August	3.434
July	3.305**
June	3.167
May	2.993

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 10/31/23 \$165.7 billion

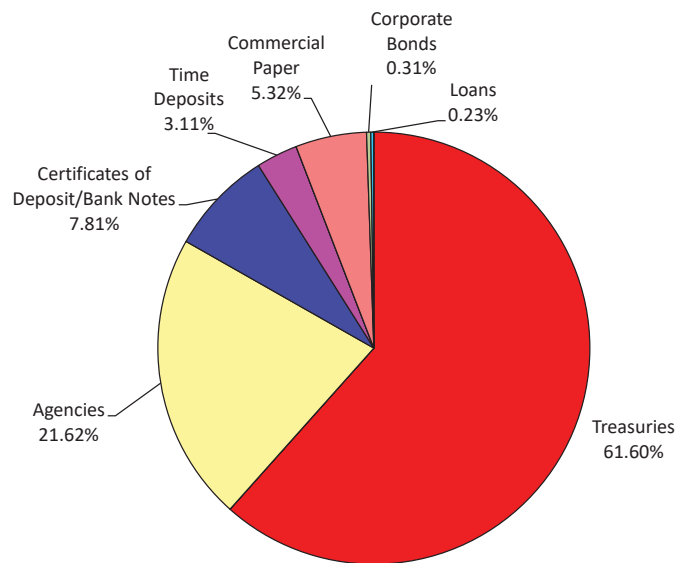


Chart does not include \$2,300,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

** Revised

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



MALIA M. COHEN

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	ORANGE CO PUBLIC LAW LIBRARY
Account Number	16-30-005

As of 10/13/2023, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2023.

Earnings Ratio		.00009812538629360
Interest Rate		3.59%
Dollar Day Total	\$	497,203,765.38
Quarter End Principal Balance	\$	5,410,344.43
Quarterly Interest Earned	\$	48,788.31

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

November 01, 2023

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

ORANGE COUNTY PUBLIC LAW LIBRARY

DIRECTOR
515 NORTH FLOWER STREET
SANTA ANA, CA 92703-2354

[Tran Type Definitions](#)

Account Number: 16-30-005

October 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/13/2023	10/12/2023	QRD	1739850	N/A	SYSTEM	48,788.31

Account Summary

Total Deposit:	48,788.31	Beginning Balance:	5,410,344.43
Total Withdrawal:	0.00	Ending Balance:	5,459,132.74



COUNTY OF ORANGE
OFFICE OF THE TREASURER-TAX COLLECTOR
Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM
P. O. BOX 4515
SANTA ANA, CA 92702-4515



octreasurer.com/publicfunds

October 31, 2023

ORANGE COUNTY PUBLIC LAW LIBRARY

Fund Number : 161

OCTOBER 2023 STATEMENT

INVESTMENT BALANCE IN OCIP

Transactions

<u>Transaction Date</u>	<u>Transaction Description</u>	<u>Amount</u>
10/02/2023	September 2023 Investment Admin Fee	\$ (239.19)
10/30/2023	July 2023 Interest Paid	\$ 18,023.82

Summary

Total Deposit:	\$	322,052.89	Beginning Balance:	\$	5,725,164.75
Total Withdrawal:	\$	(221,007.48)	Ending Balance:	\$	5,826,210.16



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October 31, 2023

Assets

Current Assets

Operating Cash—County Treasury	\$ 5,826,210.16	
Petty Cash—Union Bank	25,944.99	
Local Agency Investment Fund (LAIF)		
Designated Reserve: Casualty Loss	\$ 500,000.00	
Designated Reserve: Employee Benefits	170,667.12	
Designated Reserve: Facility Needs	1,522,785.00	
Designated Reserve: Insurance	137,500.00	
Designated Reserve: Technology Upgrades	100,000.00	
Refundable Deposits	168,135.34	
Operating Reserve	2,860,045.28	
Total LAIF	5,459,132.74	
Total Current Assets		\$ 11,311,287.89

Fixed Assets

Books	\$ 8,873,103.94	
Equipment	3,315,252.53	
Total Fixed Assets		12,188,356.47

Total Assets

\$ 23,499,644.36

Liabilities

Current Liabilities

Accounts Payable	\$ 5,017.42	
Payroll Payable	50,585.19	
Total Current Liabilities		\$ 55,602.61

Noncurrent Liabilities

Employee Benefits	\$ 170,667.12	
Refundable Deposits	198,135.34	
Total Noncurrent Liabilities	368,802.46	
Total Liabilities		\$ 424,405.07

Capital

23,075,239.29

Total Liabilities and Capital

\$ 23,499,644.36

The Board of Trustees established reserve funds to ensure long-term financial stability and orderly provision of services. These provide for replacement of equipment, expansion of the existing facility, earthquake self-insurance, and other future capital requirements. The library does not charge depreciation.

October 2023

Revenue	October	FYTD	Budget	% of BUD	BUD @ 4 MOS
6610 Interest (on Cash)	\$ 19,541.53	\$ 56,054.62	\$ 105,750.00	53%	\$ 35,250.00
7430 Court Filing Fees	282,448.61	1,007,072.73	2,750,000.00	37%	916,666.67
7570 Library Services	1,013.00	1,799.00	2,060.34	87%	686.78
7590 Fee-based Services	20.00	141.00	2,800.00	5%	933.33
7670 Miscellaneous Revenue	2,830.32	5,126.46	10,000.00	51%	3,333.33
TOTAL	\$ 305,853.46	\$ 1,070,193.81	\$ 2,870,610.34	37%	\$ 956,870.11

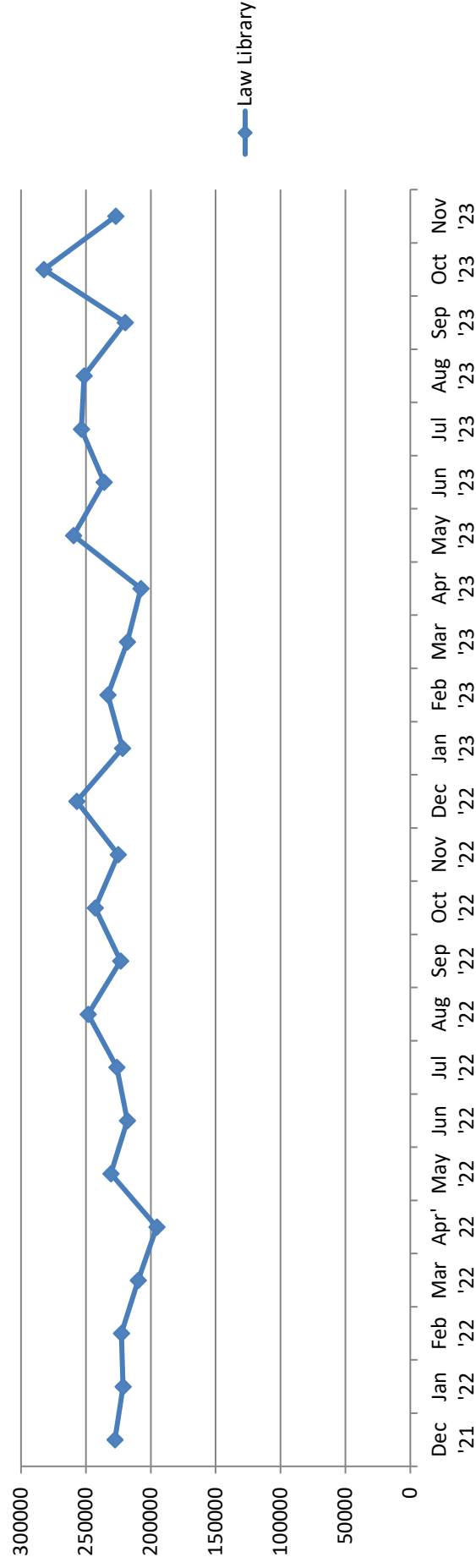
State Supplemental Funding	October	FYTD	Budget	% of BUD	BUD @ 4 MOS
6970 State, Other	\$ 180,952.60	\$ 180,952.60	n/a	n/a	n/a

Operating Expenditures	October	FYTD	Budget	% of BUD	BUD @ 4 MOS
0101 Regular Salaries	\$ 94,899.70	\$ 376,368.97	\$ 1,235,260.10	30%	\$ 411,753.37
0104 Annual Leave Payoff	2,083.20	10,222.08	29,557.80	35%	9,852.60
0200 Retirement	(5,046.26)	(345.76)	127,905.05	0%	42,635.02
0204 Executive Deferred Compensation	615.38	2,447.67	8,000.01	31%	2,666.67
0206 Retiree Medical	4,931.66	20,520.02	43,003.82	48%	14,334.61
0301 Unemployment Insurance	-	-	1,680.00	0%	560.00
0304 Management Employee Insurance	402.76	1,592.95	4,742.73	34%	1,580.91
0306 Health Insurance	13,288.18	52,488.31	189,860.59	28%	63,286.86
0319 Unit Employee Insurance	576.00	2,275.20	3,348.00	68%	1,116.00
0352 Worker's Compensation—General	-	3,526.00	3,515.57	100%	1,171.86
0401 Medicare	1,664.25	6,628.09	22,569.75	29%	7,523.25
0403 Optional Benefit Plan	-	-	11,500.00	0%	3,833.33
0450 Accrued Salary & Benefits	12,653.15	50,585.19	n/a	n/a	#VALUE!
0741 Telephone—Other	669.26	3,778.90	12,668.52	30%	4,222.84
1100 Insurance	-	24,740.00	33,253.00	74%	11,084.33
1300 Maintenance—Equipment	105.02	43,453.02	85,784.62	51%	28,594.87
1400 Maintenance—Building	3,388.55	13,313.48	16,591.00	80%	5,530.33
1402 Minor Alterations & Improvements	-	382.89	3,000.00	13%	1,000.00
1600 Memberships	410.00	610.00	5,140.00	12%	1,713.33
1700 Miscellaneous Expense	27.29	27.29	6,317.50	0%	2,105.83
1800 Office Expense	720.97	2,076.23	10,844.54	19%	3,614.85
1801 County Publishing	-	-	2,132.55	0%	710.85
1802 Periodicals	17,323.61	61,544.59	236,196.16	26%	78,732.05
1803 Postage	207.00	310.50	600.00	52%	200.00
1809 Minor Equipment Controlled	3,463.50	4,149.97	11,202.85	37%	3,734.28
1900 Professional & Specialty Services	6,617.96	8,397.16	29,329.00	29%	9,776.33
1901 Databases	42,631.46	105,509.55	323,991.55	33%	107,997.18
1909 Contracts	3,760.85	16,102.11	50,285.73	32%	16,761.91
1911 CWCAP	-	-	13,995.00	0%	4,665.00
1940 County IT Charges	547.71	1,164.27	6,788.00	17%	2,262.67
2110 Short-Term Lease—Equipment	830.84	3,204.50	10,455.70	31%	3,485.23
2400 Books	8,131.24	22,797.16	84,269.07	27%	28,089.69
2600 Transportation & Travel—General	1,505.21	4,415.21	18,210.00	24%	6,070.00
2601 Private Auto Mileage	-	-	500.00	0%	166.67
2602 Garage Expense	-	35.00	500.00	0%	166.67
2700 Transportation & Travel—Meetings	(65.00)	2,171.94	17,150.00	13%	5,716.67
TOTAL	\$ 216,343.49	\$ 844,492.49	\$ 2,660,148.20	32%	\$ 886,716.07

Capital Income	October	FYTD	Budget	% of BUD	BUD @ 4 MOS
6610 Interest (on Reserve)	\$ 48,788.31	\$ 90,936.17	\$ 110,000.00	83%	\$ 55,000.00

Capital Expenditures	October	FYTD	Budget	% of BUD	BUD @ 4 MOS
4000 Equipment	\$ -	\$ 13,004.33	\$ 42,547.86	31%	\$ 14,182.62

Law Library Filing Fee Income



Estimated Number of Payments = (Total Remittance Divided by Fee Per Filing)					7-Nov-23
County: Orange					
Collection Month: September 2023					
Code Section	Abbreviated Fee Title	Fee Amount	Fee Distribution Amount	Amount Remitted	Estimated Number of Payments
GC 70653	Appointment of Conservator	\$350.00	\$35	\$0.00	-
GC 70670(a)	Family Law First Paper	\$350.00	\$35	\$0.00	-
GC 70613(a) CCP 1161.2	Limited >\$10K <=\$25K Unlawful Detainer	\$340.00	\$35	\$0.00	-
CCP 116.230(d)(2); CCP 116.221	Small Claims Amended <=\$5,000 to >\$5,000	\$25.00	\$2	\$0.00	-
GC 70621(a)(1)	Appeal - Limited Cases	\$325.00	\$35	\$0.00	-
B&P 6322.1(c); cross-ref. GC 70613(b) & GC 70614(b)	Fees associated with rows 1 and 2 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$165.00	\$8	\$0.00	-
GC 70658 70602.5 70602.6	Subsequent Papers	\$435.00	\$35	\$1,780.80	50.88
GC 70670(a) 70602.5 70602.6	Family Law First Paper	\$435.00	\$35	\$2,116.76	60.479
Lab. 98.2; cross-ref. GC 70611 70602.5 70602.6	Appeal of Labor Commission Decision	\$435.00	\$35	\$0.00	-
GC 70656	Petition Set Aside Estate	\$200.00	\$35	\$0.00	-
H&S 103470	Petition - Birth, Death, Marriage Record	\$200.00	\$35	\$0.00	-
Prob. 7660	Petition for Summary Probate	\$200.00	\$35	\$0.00	-
CCP 116.230(d)(3); CCP 116.221	Small Claims Amended <=\$1,500 to >\$5,000	\$45.00	\$2	\$0.00	-
GC 70613(b) CCP 1161.2	Fees associated with row 31 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$195.00	\$35	\$0.00	-
GC 70654; GC 70656; GC 70658	Fees associated with rows 65, 67 and 69 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$180.00	\$35	\$0.00	-
GC 70652	Probate - Internal Affairs	\$355.00	\$35	\$0.00	-
GC 70653	Appointment of Conservator	\$355.00	\$35	\$0.00	-
GC 70654	Appointment of Guardians	\$205.00	\$35	\$0.00	-
GC 70621(a)(1)	Appeal - Limited Cases	\$330.00	\$35	\$0.00	-
GC 70611	Unlimited Civil Filing	\$355.00	\$35	\$0.00	-
GC 70613(a) CCP 1161.2	Limited >\$10K <=\$25K Unlawful Detainer	\$345.00	\$35	\$0.00	-
GC 70611 70602.5	Unlimited Civil Filing	\$395.00	\$35	\$0.00	-
GC 70613(b) 70602.5 CCP 1161.2	Limited \$10,000 Unlawful Detainer	\$240.00	\$35	\$16,756.60	478.76
GC 70650(a) 70602.5 70602.6	First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$435.00	\$35	\$8,294.30	236.98
Lab. 98.2; cross-ref. GC 70611	Appeal of Labor Commission Decision	\$350.00	\$35	\$0.00	-
Veh. 14607.6(e)(4)	Petition for Vehicle Forfeiture	\$100.00	\$35	\$0.00	-
GC 70611	Unlimited Civil Filing	\$350.00	\$35	\$0.00	-
GC 70613(b) CCP 1161.2	Limited \$10,000 Unlawful Detainer	\$215.00	\$35	\$0.00	-
GC 70614(a)	Limited Response >\$10K <=\$25K	\$325.00	\$35	\$0.00	-
GC 70621(a)(2)	Writ petition in a limited civil case (amounts over \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$325.00	\$35	\$0.00	-
GC 70621(b)	Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$200.00	\$35	\$0.00	-
GC 70670(b)	Fees associated with row 73 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$320.00	\$35	\$0.00	-
GC 70621(b)	Appeal - Limited Cases	\$205.00	\$35	\$0.00	-
H&S 103470	Petition - Birth, Death, Marriage Record	\$205.00	\$35	\$0.00	-
GC 70614(b) 70602.5	Limited Response \$10,000	\$225.00	\$35	\$4,288.20	122.52
GC 70613(a) 70602.5	Limited >\$10K <=\$25K	\$370.00	\$35	\$17,637.90	503.94
GC 70670(c) 70602.5	Family Law Response	\$395.00	\$35	\$0.00	-
Lab. 98.2; cross-ref. GC 70611 70602.5	Appeal of Labor Commission Decision	\$395.00	\$35	\$0.00	-
GC 70651 70602.5 70602.6	Probate - Opposition to Petition	\$435.00	\$35	\$35.00	1
GC 70652 70602.5 70602.6	Probate - Internal Affairs	\$435.00	\$35	\$735.00	21
GC 70670(d) 70602.5 70602.6	Marriage Dissolution Response	\$435.00	\$35	\$2,161.74	61.764
GC 70650(b) (c) 70602.5 70602.6	Probate Petitions or Objections	\$435.00	\$35	\$1,503.60	42.96
GC 70655	First Papers - Other Probate	\$350.00	\$35	\$0.00	-
GC 70658	Subsequent Papers	\$350.00	\$35	\$0.00	-
GC 70670(c)	Family Law Response	\$350.00	\$35	\$0.00	-
GC 70621(b)	Appeal - Limited Cases	\$200.00	\$35	\$0.00	-
GC 70611; GC 70612; GC 70670(a) (c) (d); Lab. 98.2	Fees associated with rows 26, 27, 72, 74, 75 and 84 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$320.00	\$35	\$0.00	-
GC 70613(b); GC 70614(b)	Fees associated with rows 30 and 33 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$180.00	\$35	\$0.00	-
GC 70621(a)(2)	Writ petition in a limited civil case (amount over \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$330.00	\$35	\$0.00	-
B&P 6322.1(c); cross-ref. GC 70613(b)	Limited \$5,000	\$181.00	\$8	\$2,512.00	314
B&P 6322.1(c); cross-ref. GC 70614(b)	Limited Response \$5,000	\$181.00	\$8	\$40.00	5
GC 70613(b)	Limited \$10,000	\$205.00	\$35	\$0.00	-
GC 70613(b) CCP 1161.2	Limited \$10,000 Unlawful Detainer	\$220.00	\$35	\$0.00	-
GC 70613(b) 70602.5	Limited \$10,000	\$225.00	\$35	\$33,390.00	954
GC 70614(a) 70602.5	Limited Response >\$10K <=\$25K	\$370.00	\$35	\$2,583.70	73.82
GC 70670(a) 70602.5	Family Law First Paper	\$395.00	\$35	\$0.00	-
H&S 103470 GC 70602.5	Petition - Birth, Death, Marriage Record	\$225.00	\$35	\$70.00	2
GC 70652 70602.5	Probate - Internal Affairs	\$395.00	\$35	\$0.00	-
GC 70658 70602.5	Subsequent Papers	\$395.00	\$35	\$0.00	-
GC 70655 70602.5 70602.6	First Papers - Other Probate	\$435.00	\$35	\$4,335.10	123.86
GC 70611 70602.5 70602.6	Unlimited Civil Filing	\$435.00	\$35	\$49,696.50	1,419.90
GC 70650(b) (c)	Probate Petitions or Objections	\$350.00	\$35	\$0.00	-
GC 70651	Probate - Opposition to Petition	\$350.00	\$35	\$0.00	-
GC 70654	Appointment of Guardians	\$200.00	\$35	\$0.00	-
B&P 6322.1(c); cross-ref. GC 70613(b)	Limited \$5,000	\$176.00	\$8	\$0.00	-
GC 70613(b)	Limited \$10,000	\$200.00	\$35	\$0.00	-
GC 70621	Appeal - Limited Cases	\$100.00	\$35	\$0.00	-
GC 70651	Probate - Opposition to Petition	\$355.00	\$35	\$0.00	-
GC 70658	Subsequent Papers	\$355.00	\$35	\$0.00	-
Prob. 7660	Petition for Summary Probate	\$205.00	\$35	\$0.00	-
GC 70614(a)	Limited Response >\$10K <=\$25K	\$330.00	\$35	\$0.00	-
GC 70650(b) (c) 70602.5	Probate Petitions or Objections	\$395.00	\$35	\$0.00	-
GC 70670(d)	Marriage Dissolution Response	\$350.00	\$35	\$0.00	-

CCP 116.230(b)(3); CCP 116.221	Small Claims >\$5,000	\$75.00	\$2	\$326.96	163.48
GC 70613(a)	Limited >\$10K <=\$25K	\$325.00	\$35	\$0.00	-
CCP 116.230(d)(1)	Small Claims Amended <= \$1,500 to <= \$5,000	\$20.00	\$2	\$0.00	-
GC 70613(a) CCP 1161.2	Fees associated with row 29 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$315.00	\$35	\$0.00	-
GC 70650(a) (c) (d); GC 70651; GC 70652; GC 70653; GC 70655	Fees associated with rows 52, 61, 62, 63, 64 and 66 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$320.00	\$35	\$0.00	-
GC 70621(b); H&S 103470; Prob. 7660	Fees associated with rows 82, 92, 114 and 115 prior to SB 1407 amendments. This fee for GC 70621(b) was in effect only between January 1, 2008 and December 31, 2008 (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$180.00	\$35	\$0.00	-
GC 70621(a)	Fees associated with rows 112 and 113 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$300.00	\$35	\$0.00	-
GC 70670(a)	Family Law First Paper	\$355.00	\$35	\$0.00	-
GC 70670(b)	Marriage Dissolution - First Paper	\$355.00	\$35	\$0.00	-
GC 70612	Unlimited Civil Filing Response	\$355.00	\$35	\$0.00	-
GC 70650(a)	First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$355.00	\$35	\$0.00	-
GC 70650(a) 70602.5	First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$395.00	\$35	\$0.00	-
GC 70621(a)(1) 70602.5	Appeal - Limited Cases	\$370.00	\$35	\$0.00	-
GC 70621(b) 70602.5	Appeal - Limited Cases	\$225.00	\$35	\$70.00	2
GC 70621(b) 70602.5	Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$225.00	\$35	\$0.00	-
GC 70653 70602.5	Appointment of Conservator	\$395.00	\$35	\$0.00	-
GC 70654 70602.5	Appointment of Guardians	\$225.00	\$35	\$104.30	2.98
GC 70655 70602.5	First Papers - Other Probate	\$395.00	\$35	\$0.00	-
GC 70650(a)	First petition for letters of administration or letters testamentary, or the first petition for special letters of administration with the powers of a general personal representative pursuant to Section 8545 of the Probate Code (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$350.00	\$35	\$0.00	-
GC 70652	Probate - Internal Affairs	\$350.00	\$35	\$0.00	-
CCP 116.760	Appeal - Small Claims Court	\$75.00	\$35	\$241.50	6.9
GC 70650(b) (c)	Probate Petitions or Objections	\$355.00	\$35	\$0.00	-
GC 70655	First Papers - Other Probate	\$355.00	\$35	\$0.00	-
GC 70656	Petition Set Aside Estate	\$205.00	\$35	\$0.00	-
GC 70670(d)	Marriage Dissolution Response	\$355.00	\$35	\$0.00	-
Lab. 98.2; cross-ref. GC 70611	Appeal of Labor Commission Decision	\$355.00	\$35	\$0.00	-
GC 70613(a)	Limited >\$10K <=\$25K	\$330.00	\$35	\$0.00	-
GC 70614(b)	Limited Response \$10,000	\$205.00	\$35	\$0.00	-
GC 70621(a)(2) 70602.5	Writ petition in a limited civil case (amount over \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$370.00	\$35	\$0.00	-
GC 70670(b)	Marriage Dissolution - First Paper	\$350.00	\$35	\$0.00	-
B&P 6322.1(c); cross-ref. GC 70614(b)	Limited Response \$5,000	\$176.00	\$8	\$0.00	-
GC 70612	Unlimited Civil Filing Response	\$350.00	\$35	\$0.00	-
GC 70614(b)	Limited Response \$10,000	\$200.00	\$35	\$0.00	-
GC 70613(a); GC 70614(a)	Fees associated with rows 28 and 32 prior to SB 1407 amendments (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$300.00	\$35	\$0.00	-
GC 70621(b)	Writ petition in a limited civil case (amount up to \$10,000) (Refer to the "Crosswalk of Related TC-145 Rows" tables to identify the correct row to report fees incurred in other time periods).	\$205.00	\$35	\$0.00	-
GC 70670(c)	Family Law Response	\$355.00	\$35	\$0.00	-
GC 70612 70602.5	Unlimited Civil Filing Response	\$395.00	\$35	\$0.00	-
GC 70613(a) 70602.5 CCP 1161.2	Limited >\$10K <=\$25K Unlawful Detainer	\$385.00	\$35	\$4,550.00	130
GC 70670(b) 70602.5	Marriage Dissolution - First Paper	\$395.00	\$35	\$0.00	-
GC 70670(d) 70602.5	Marriage Dissolution Response	\$395.00	\$35	\$0.00	-
GC 70651 70602.5	Probate - Opposition to Petition	\$395.00	\$35	\$0.00	-
GC 70656 70602.5	Petition Set Aside Estate	\$225.00	\$35	\$0.00	-
GC 70653 70602.5 70602.6	Appointment of Conservator	\$435.00	\$35	\$910.00	26
GC 70670(b) 70602.5 70602.6	Marriage Dissolution - First Paper	\$435.00	\$35	\$21,825.10	623.574
GC 70670(c) 70602.5 70602.6	Family Law Response	\$435.00	\$35	\$1,795.60	51.303
GC 70612 70602.5 70602.6	Unlimited Civil Filing Response	\$435.00	\$35	\$49,279.12	1,407.98
of Orange Total				\$227,039.78	6,887.08

Submitted Warrant Lists Summary
October 2023

10/4/2023	Wolters Kluwer Legal & Regulatory US	\$2,070.29	One new title
	William S. Hein & Co.	\$20,620.18	HeinOnline annual renewal and one update
	American Bar Association	\$762.16	12 titles
	Midwest Library Service	\$106.62	One title
	Regents of UC-CEB	\$972.20	One title and two updates
	American Warehouse GOL LLC	\$280.72	
10/5/2023	U.S. Bank	\$4,565.23	Purchasing card payment
	U.S. Bank	\$44.27	Travel card payment
10/11/2023	Thomson Reuters-West	\$14,907.80	Monthly library plan payment
	Sharp Electronics Corp.	\$66.25	Photocopier maintenance
	Practising Law Institute	\$1,244.85	Five updates
	Matthew Bender & Co.	\$34.25	One title
	American Alarm Systems, Inc.	\$231.69	Security monitoring
	Califa Group	\$193.14	Database annual renewal
	The Alpha & Omega Group Security	\$3,595.85	Security guard service
	The Paper Depot	\$53.85	Paper recycling services
	American Warehouse GOL LLC	\$172.81	Office supplies
	Aspen Publishing	\$248.82	Two titles
10/18/2023	Thomson Reuters-West	\$5,593.68	Monthly Westlaw access
	Wolters Kluwer Legal & Regulatory US	\$201.46	One update
	Practising Law Institute	\$249.31	One update
	Matthew Bender & Co.	\$9,002.80	LexisNexis Digital Library payment
	William S. Hein & Co.	\$235.78	One title and one database annual renewal
	Midwest Library Service	\$285.26	Four titles
	Regents of UC-CEB	\$963.20	Three titles
	Orange County Public Law Library	\$2,193.43	Petty cash reimbursement
10/25/2023	Sharp Electronics Corp.	\$54.34	Photocopier maintenance
	Practising Law Institute	\$250.95	One update
	Woodruff (Woodruff & Smart)	\$300.00	Legal services
	S&L International	\$535.50	Networking software annual subscription
	Regents of UC-CEB	\$571.63	One title and one update
	Eadie and Payne, LLP	\$3,305.00	Auditing services

LIBRARY PETTY CASH REIMBURSEMENT LIST

Orange County Public Law Library
 515 N. Flower St.
 Santa Ana, CA 92703-2354

October 12, 2023

VENDOR	CODE	AMOUNT
Mora Prestinary	1700	\$27.29
Santiago Library System	1600	\$410.00
American Association for Justice	1802-5003	\$99.00
Ingram Library Services	2400-2401	\$130.49
Aztec Leasing, Inc.	2110	\$761.45
AT&T	0741	\$492.63
AT&T	0741	\$92.25
Brendan Starkey	2600-2610	\$95.94
AT&T	0741	\$57.28
AT&T	0741	\$27.10
0741		\$669.26
1600		\$410.00
1700		\$27.29
1802-5003		\$99.00
2110		\$761.45
2400-2401		\$130.49
2600-2610		\$95.94
TOTAL		\$2,193.43

Submitted Warrant Lists Summary
November 2023

11/1/2023	Wolters Kluwer Legal & Regulatory US	\$352.44	One title and one update
	Practising Law Institute	\$241.11	One update
	Midwest Library Service	\$42.37	One title
	Palmar Window Coverings	\$18,410.34	First floor window shade replacement
11/6/2023	U.S. Bank	\$1,142.80	Purchasing card payment
	U.S. Bank	\$22.41	Travel card payment
11/8/2023	Sharp Electronics Corp.	\$76.16	Photocopier maintenance
	The Alpha & Omega Group Security	\$3,999.93	Security guard service
11/15/2023	Thomson Reuters-West	\$14,907.80	Monthly library plan payment
	Thomson Reuters-West	\$5,593.68	Monthly Westlaw access
	Wolters Kluwer Legal & Regulatory US	\$183.49	One update
	Practising Law Institute	\$617.62	Three updates
	Matthew Bender & Co.	\$34.25	One update
	Matthew Bender & Co.	\$9,003.32	LexisNexis Digital Library payment
	American Bar Association	\$584.80	Four titles
	West Academic	\$191.20	Five titles
	Orange County Public Law Library	\$3,509.38	Petty cash reimbursement
11/21/2023	S&L International	\$1,522.74	Antivirus license renewal
11/27/2023	Woodruff (Woodruff & Smart)	\$1,825.67	Legal services
11/29/2023	Sharp Electronics Corp.	\$31.04	Photocopier maintenance
	CCH Incorporated	\$14,387.43	Digital library annual renewal
	Practising Law Institute	\$2,488.72	Two titles and seven updates
	William S. Hein & Co.	\$402.03	One title and two updates
	Banks & Jordan (Richard E. Flamm)	\$236.46	One update
	Cal-OSHA Reporter (Providence Pub'ns LLC)	\$497.00	Annual renewal
	Regents of UC-CEB	\$2,161.08	Three titles and four updates
	West Academic	\$163.88	Two titles and one update
	American Warehouse GOL LLC	\$541.52	Office supplies

LIBRARY PETTY CASH REIMBURSEMENT LIST

Orange County Public Law Library
515 N. Flower St.
Santa Ana, CA 92703-2354

November 13, 2023

VENDOR	CODE	AMOUNT
US Bank	1900	\$50.00
Michele Dulson	1800-1820	\$51.70
Henry Paloci	9130	\$200.00
Brendan Starkey	1700	\$200.00
Ingram Library Services	2400-2401	\$208.73
American Immigration Lawyers Ass.	2400-2401	\$402.00
Aztec Leasing, Inc.	2110	\$761.45
AT&T	0741	\$492.63
AT&T	0741	\$92.25
AT&T	0741	\$27.10
AT&T	0741	\$54.20
CA Dept. of Tax and Fee Administration	1802-5008	\$203.00
	2400-2407	\$374.00
Brendan Starkey	2602	\$17.00
Aspen Publishing	2400-2401	\$248.82
Brendan Starkey	2600-2610	\$126.50
0741		\$666.18
1700		\$200.00
1800-1820		\$51.70
1802-5008		\$203.00
1900		\$50.00
2110		\$761.45
2400-2401		\$859.55
2400-2407		\$374.00
2600-2610		\$126.50
2602		\$17.00
9130		\$200.00
TOTAL		\$3,509.38

**ORANGE COUNTY PUBLIC LAW LIBRARY
CAL CARD**

Month of September 2023 - October 2023

P-CARD LOG

Card Holder	Date of Purchase	Vendor's Name	Description of Merchandise	Amount Billed
Brendan Starkey		No Activity		
Kelsey Chrisley	9/26/23	Primo Water	Sparkletts Water	\$ 41.80
	9/30/23	Poster Compliance Center	Labor Poster Renewal	\$ 76.42
	10/6/23	Amazon.com	Toner & TS Reference Book	\$ 162.25
	10/11/23	Spectrum	Internet	\$ 639.96
	10/11/23	Amazon.com	Epoxy	\$ 13.81
	10/11/23	Amazon.com	Date Stamp	\$ 11.91
	10/13/23	Primo Water	Sparkletts Water	\$ 44.40
	10/13/23	Amazon.com	Monitor, Date Stamps, Epoxy	\$ 123.30
	10/17/23	Amazon.com	C Batteries	\$ 28.95
Scott Enke		No Activity		
			Total	\$ 1,142.80

TRAVEL CARD LOG

Card Holder	Date of Purchase	Vendor's Name	Description of Merchandise	Amount Billed
Brendan Starkey		No Activity		
Kelsey Chrisley	10/21/23	Smart & Final	BOT Meeting Supplies	\$ 22.41
Scott Enke		No Activity		
			Total	\$ 22.41

**ORANGE COUNTY PUBLIC LAW LIBRARY
CAL CARD**

Month of October 2023 - November 2023

P-CARD LOG

Card Holder	Date of Purchase	Vendor's Name	Description of Merchandise	Amount Billed
Brendan Starkey		No Activity		
Kelsey Chrisley	10/27/23	Yourmembership.com, Inc.	TS Job Posting	\$ 219.00
	11/2/23	Pitney-Bowes	Poster Meter Ink Cartridges	\$ 151.11
	11/4/23	Amazon.com	Office Supplies	\$ 67.41
	11/6/23	Stericycle, Inc.	Replacement Sharp Containers	\$ 73.80
	11/13/23	Primo Water	Sparkletts Water	\$ 41.80
	11/14/23	Amazon.com	Battery Replacement for HDS	\$ 98.31
	11/16/23	Deluxe	New Bank Stamp	\$ 66.40
Scott Enke		No Activity		
			Total	\$ 717.83

TRAVEL CARD LOG

Card Holder	Date of Purchase	Vendor's Name	Description of Merchandise	Amount Billed
Brendan Starkey		No Activity		
Kelsey Chrisley		No Activity		
Scott Enke		No Activity		
			Total	\$ -

Building & Security Event Log

Date	Time	Event	Response
10/24/2023	9:00 a.m.	Security guard asked person to not block emergency exit.	Person complied.
10/21/2023		Elevator #1 impacted by power outage; unable to use.	Repaired 10/25/2023.
11/09/2023	11:26 a.m.	Central Utility Facility notified library of ammonia release.	Staff called OC Public Works to have the HVAC system turned off; staff were instructed to avoid the parking lot; at 12:47 p.m., staff given the "all clear" and OCPW contacted to restart HVAC.
11/28/2023	8:00 a.m.	Staff removed trash blocking emergency exit.	
11/28/2023	10:58 a.m.	Staff sent email to Civic Center Services to have trash removed from exterior planter.	



Orange County Public Law Library

515 North Flower Street
Santa Ana, CA 92703-2354
(714) 338-6790
www.ocpll.org

Brendan E. Starkey
Director

Sherry L. Leysen, Esq., President
Hon. Michele Bell
Hon. William Claster
Sup. Katrina Foley
Hon. Robert A. Knox
Hon. Elizabeth G. Macias
Hon. Glenn R. Salter

RECENT ACQUISITIONS

Children with disabilities -- Legal status, laws, etc. -- United States.

REFSH, GEN4: KF480 .U73 2023

[Special needs trusts: protect your child's financial future](#). 10th edition. Kevin Urbatsch & Jessica Farinas Jones. El Segundo, CA: Nolo, 2023.

Civil procedure -- California -- Outlines, syllabi, etc.

GEN3: KFC1075 .D38 2023

[Handling civil appeals: here's how and when to do it](#). Robert M. Dato. Oakland, California: CEB, Continuing Education of the Bar--California, 2023.

Class actions (Civil procedure) -- California.

GEN3: KFC1017.A15 C64

[California class actions](#). 2023-24 ed. [St. Paul, Minn.]: Thomson/West, 2002-

Commercial law -- United States.

GEN4: KF889 .S76 2023

[Uniform commercial code in a nutshell](#). Ninth edition. Bradford Stone, Kristen David Adams. Eagan, MN: West Academic Publishing, 2023.

Consumer credit -- Law and legislation -- United States.

GEN4: KF1040 .T46 2023

[Truth in lending](#). Eleventh edition. Sarah Bolling Mancini, Elizabeth Renuart. Boston, MA: National Consumer Law Center, 2023.

Contracts for work and labor -- United States.

REFSH, GEN4: KF898 .F567 2023

[Consultant & independent contractor agreements](#). 11th edition. Stephen Fishman, J.D. El Segundo, CA: Nolo, 2023.

Depositions -- California.

GEN3: KFC1020 .W75 2023

[Handling depositions: here's how and when to do it](#). Robert C. Wright. Oakland, California: CEB, Continuing Education of the Bar--California, 2023.

DECEMBER 2023

Evidence (Law) -- California.

GEN3: KFC1030 .W5 2023

[California evidence](#). Sixth edition. B.E. Witkin and members of the publisher's editorial staff. [Eagan, Minnesota]: Thomson Reuters, 2023-

Evidence, Expert -- United States.

GEN4: KF8935.W54 K39 2021

[The new Wigmore: a treatise on evidence: expert evidence](#). Third edition. David H. Kaye, David E. Bernstein, Andrew Guthrie Ferguson, Maggie Wittlin, Jennifer L. Mnookin; Richard D. Friedman, general editor. New York: Wolters Kluwer, 2021.

Labor laws and legislation -- California.

GEN3: KFC556.A6 L83

[California civil practice](#). Fall 2023 ed. [St. Paul, Minn.]: Thomson Reuters, 2023-

Lost earnings damages -- United States.

GEN4: KF1260 .S663

[Recovery for wrongful death and injury: economic handbook](#). 4th [edition]. Stuart M. Speiser, John Maher. [Eagan, MN]: Thomson Reuters, 2023-

Naturalization -- United States -- Popular works.

REFSH, GEN4: KF4710.Z9 B73 2023

[Becoming a U.S. citizen: a guide to the law, exam & interview](#). 11th edition. Ilona M. Bray, J.D. [Berkeley, California]: Nolo, 2023.

Nonprofit organizations -- Taxation -- United States -- Popular works.

GEN4: KF6449 .F57 2023

[Every nonprofit's tax guide: how to keep your tax-exempt status & avoid IRS problems](#). 8th edition. Stephen Fishman, J.D. Berkeley, California: Nolo, 2023.

Older people -- Legal status, laws, etc. -- United States.

GEN4: KF390.A4 F752 2023

[Elder law in a nutshell](#). Eighth edition. Richard L. Kaplan. Eagan, MN: West Academic Publishing, 2023.

Summary judgments -- California.

GEN3: KFC1052 .C353

[California summary judgment and related termination motions](#). 2023-24 ed. [Eagan, Minnesota]: Thomson Reuters, 2023-

Toxic torts -- United States.

GEN4: KF1299.H39 E37 2023

[Toxic torts in a nutshell](#). Seventh edition. Jean Macchiaroli Eggen. Eagan, MN: West Academic Publishing, 2023.

Trial practice -- United States.

GEN4: KF8915.Z9 B47 2023

[Trial advocacy in a nutshell](#). Seventh edition. Paul B. Bergman, Justin Bernstein. Eagan, MN: West Academic Publishing, 2023.