



Orange County Public Law Library

515 North Flower Street
Santa Ana, CA 92703-2354
(714) 338-6790
www.ocpll.org

Brendan E. Starkey
Director

Hon. William Claster, President
Hon. Michele Bell
Hon. Robert A. Knox
Sherry L. Leysen, Esq.
Hon. Elizabeth G. Macias
Hon. Glenn R. Salter
Sup. Vicente F. Sarmiento

Minutes of Meeting

Board of Trustees Orange County Public Law Library

The Board of Trustees of the Orange County Public Law Library met March 17, 2026 at 12:15 at the library.

Present: Hon. Glenn Salter, Hon. Michele Bell, Hon. William Claster, Hon. Robert A. Knox, Sherry Leysen, Esq., Hon. Elizabeth G. Macias, Brendan Starkey, and Manny Escamilla.

Absent: Sup. Vicente F. Sarmiento.

President Salter called the meeting to order at 12:17 p.m.

Agenda I Informative Matters. The director discussed developments at the library since the last board meeting. A question was raised about a potential independent audit of the California State Library and the director explained that it was triggered by concerns from the legislature about the handling of funds for a children's literacy program and was not expected to affect county law libraries.

Agenda II Minutes of February 17 Meeting. Judge Salter moved that the minutes be approved. Judge Knox seconded the motion, which passed 5-0, with Judge Macias abstaining.
Approved 5-0

Agenda III Consent Calendar. There being no objection, summary investment reports from the Local Agency Investment Fund and the Orange County Investment Pool were deemed received and filed.
Approved 6-0

Agenda IV Additional Staff Position. The director discussed with the board a proposal and draft job description for a new position, Outreach Coordinator & Reference Librarian, who would interface with other service providers in the community, organize educational programming, draft publicity materials, and provide traditional reference services. Judge Salter moved to approve the position and
Approved 6-0

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job description (attached). Judge Bell seconded the motion, which passed unanimously.

Agenda V Directors & Officers Insurance Renewal. Judge Bell moved to approve the renewal. Judge Macias seconded the motion, which passed unanimously.

Approved 6-0

Agenda VI Brown Act Update. The director discussed recent changes to the Ralph M. Brown Act on public meetings and provided an annotated copy of the amended act to board members.

Agenda VII Next Meeting Date. The director discussed the board's calendar and suggested that the April 21 meeting date was not required. Judge Bell moved to cancel the April 21 meeting. Judge Claster seconded the motion, which passed unanimously.

Approved 6-0

Agenda VIII Comments from Trustees and Staff. There were no comments.

Agenda IX Public Comment per Government Code § 54954.3. There was no public comment.

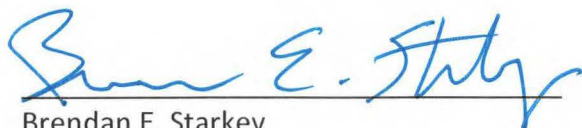
Agenda X Closed Session per Government Code § 54957.6(a): Labor Negotiations. No reportable action was taken.

Agenda XI Closed Session per Government Code § 54957(b): Consider Performance of Non-represented Employees. No reportable action was taken.

Agenda XII Consider FY 2026-27 Salaries of Non-represented Employees. Upon the recommendation of the Personnel Committee, Judge Knox moved that the director's salary be raised to \$186,324 and the Public Services Librarian's and Systems/Technical Services Librarian's to \$134,317 for FY 2026-27, effective June 26, 2026.

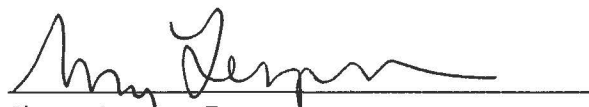
The meeting adjourned at 12:55.

I hereby certify that the foregoing minutes were prepared and certified by me.



Brendan E. Starkey
Recording Secretary

The foregoing minutes are hereby approved.


Sherry Leysen, Esq.
Secretary